

HOLMDEL TOWNSHIP COMMITTEE REGULAR MEETING

August 14, 2018

7:00 PM – Executive Session

1. Announcement of Meeting (Open Public Meetings Act Notice)

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided in the notice which was sent to the Asbury Park Press, and posted on the bulletin board in Township Hall and filed in the Township Clerk's Office on January 5, 2018.

2. Roll Call

3. Resolution to Enter Executive Session

7:30PM – Public Meeting

4. Pledge of Allegiance and Moment of Silent Prayer

5. Roll Call

Tom Critelli, Mayor
Gregory Buontempo, Deputy Mayor
Eric Hinds, Committeeman
Michael Nikolis, Committeeman
Rocco Pascucci, Committeeman

6. Proclamation

Holmdel Swim Team

7. Approval of Minutes

May 22, 2018 Regular Meeting
June 26, 2018 Regular and Executive Meetings
July 17, 2018 Regular and Executive Meetings

8. Consent Agenda

a. Bills Payable #1

- b. Bills Payable #2
- c. Approve Purchases Over \$3,500
- d. Adopt Resolution Awarding Contract to Naylor's Auto Parts for a Diagnostic Scan Tool.
- e. Adopt Resolution Approving the Agreement with Cranford Police Cooperative Pricing System to Participate in their Cooperative-Purchasing Program.
- f. Adopt Resolution Approving Refunding Sewer Utility Overpayment to Roman Mardakhaev
- g. Adopt Resolution Authorizing Janet Berk and Janet Jackel co-chairs of the Green Team to complete Municipal Registration for Sustainable New Jersey Municipal Certification Program
- h. Adopt Resolution Approving the Assignment of Contract from M&S Waste Services to Suburban Disposal, Inc.
- i. Adopt Resolution Approving Awarding a Contract for the Construction of a Pole Building for Police Department to Pioneer Pole Buildings
- j. Adopt Resolution Approving the Hiring of SLEO III Officers
- k. Adopt Resolution Approving the Hiring of 2 Part-time Dispatchers
- l. Adopt Resolution Approving Routine Refunds for Recreation
- m. Adopt Resolution Approving Tax Exemption for Gregory Colie 100% Disabled Veteran
- n. Appoint William Kastning as alternate #2 on the Environmental Commission

9. Introduction of Ordinances - none

10. Hearings on Ordinances

- a. 2018-15 A CAPITAL ORDINANCE PROVIDING FOR THE ACQUISITION OF A DEVELOPMENT EASEMENT ON BLOCK 10 LOT 10.04 IN THE TOWNSHIP OF HOLMDEL, COUNTY OF MONMOUTH, STATE OF NEW JERSEY APPROPRIATING THE AMOUNT OF \$159,000 FROM THE GENERAL CAPITAL FUND.

Clerk's Statement

Motion to adopt on final reading and publish in the Asbury Park Press according to law.

11. Departments

- a. Administrator
- b. Chief Financial Officer

11. Professional Reports

- a. Attorney
- b. Engineer

13. Boards/Committees

14. Business from the Committee

15. Public Comment

Members of the public are invited to provide comments up to three (3) minutes in duration. Commenters are asked to state his or her full name and address for the record before entering comments.

16. Adjournment

TOWNSHIP OF HOLMDEL
COUNTY OF MONMOUTH

RESOLUTION TO ENTER EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act provides that the Township Committee may enter into Executive Session to discuss matters that are of a confidential nature, pursuant to N.J.S.A. 10:4-12; and

WHEREAS, it is recommended by the Township Attorney and Township Administrator that the Township Committee enter into Executive Session to discuss matters set forth hereinafter which are permissible for discussion in Executive Session.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holmdel, County of Monmouth, State of New Jersey, that the Township Committee shall enter into Executive Session to discuss the following matters:

Legal Issues, Litigation, Potential Litigation, Contract Negotiation, Attorney-Client Privilege – N.J.S.A. 10:4-12(b)(7)

Legal Advice Regarding Contract Terms for Potential RFP for Recreation Needs

I/M/O Redevelopment Agreement with Somerset Holmdel Development I, LP
Resolution Compliance

BE IT FURTHER RESOLVED that the minutes of the Executive Session shall be released to the public when the need for confidentiality no longer exists.

CERTIFICATION

I, Maureen Doloughty, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on August 14, 2018.

Maureen Doloughty, RMC
Township Clerk

8A

BILLS PAYABLE RESOLUTION #1

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the claims listed below on the Schedule of Bills Payable on August 14, 2018 be and the same hereby are approved and the Chief Financial Officer is authorized to pay said claims.

FUND DISTRIBUTION	8-01	CURRENT FUND	\$	60.00
FUND DISTRIBUTION	8-01	CURRENT FUND	\$	2,370.00
FUND DISTRIBUTION	8-01	CURRENT FUND	\$	72.00
FUND DISTRIBUTION	8-01	CURRENT FUND	\$	13,242.81
FUND DISTRIBUTION	G-02	CURRENT FUND	\$	2,840.00
FUND DISTRIBUTION	G-02	CURRENT FUND	\$	1,341.46

Total of All Funds: \$ 19,926.27

CERTIFICATION

I, Maureen Doloughty, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on August 14, 2018.

Maureen Doloughty, RMC
Township Clerk

BILLS PAYABLE RESOLUTION #2

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the claims listed below on the Schedule of Bills Payable on August 14, 2018 be and the same hereby are approved and the Chief Financial Officer is authorized to pay said claims.

FUND DISTRIBUTION	7-01	CURRENT FUND	\$ 6,058.15
FUND DISTRIBUTION	8-01	CURRENT FUND	\$ 352,459.48
FUND DISTRIBUTION	8-07	SEWER	\$ 21,803.79
FUND DISTRIBUTION	8-12		\$ 47,088.71
FUND DISTRIBUTION	8-26	POOL OPER	\$ 30,169.88
FUND DISTRIBUTION	8-28	Open Space Trust	\$ 15,437.50
		YEAR TOTAL	\$ 466,959.36
FUND DISTRIBUTION	C-04	GENERAL CAPT	\$ 771,852.22
FUND DISTRIBUTION	D-02	DOG TRUST	\$ 298.17
FUND DISTRIBUTION	G-02	STATE/FED GRANT	\$ 1,038.00
FUND DISTRIBUTION	T-12	OTHER TRUSTS	\$ 42,515.43
FUND DISTRIBUTION	T-24	FAIR HOUSING	\$ 6,139.91
		YEAR TOTAL	\$ 48,655.34
		Total Of All Funds:	\$ 1,294,861.24
		Total of all Projects:	\$ 19,796.57

CERTIFICATION

I, Maureen Doloughy, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on August 14, 2018.

Maureen Doloughy, RMC
Township Clerk

8C

Over \$ 3,500 List for Township Committee Approval

AUGUST 14, 2018 Meeting

Be it resolved that the Township Committee of the Township of Holmdel hereby approves the following procurements in accordance with applicable law:

Project: Repairs to Truck # 26

Vendor: Hunter Jersey Peterbilt, L.P.

Amount: \$ 3,843.18

Please see attached estimate for complete description.

Procurement: NJSA 40A 11-3 (under bid threshold)

Project: Repairs to Garage Door #4 – First Aid Building

Vendor: Pinter Doors

Amount: \$ 6,800.00

Please see attached estimate for complete description.

Procurement: NJSA 40A 11-3 (under bid threshold)

CERTIFICATION

I, Maureen Doloughy, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on August 14, 2018.

Maureen Doloughy, RMC
Township Clerk

8D

**RESOLUTION AUTHORIZING AWARD OF CONTRACT UNDER A
NATIONAL COOPERATIVE PURCHASING AGREEMENT**

WHEREAS, the Director of Infrastructure & Operations has informed the Township of the need for the purchase of a large truck scan kit for the Department of Public Works; and

WHEREAS, the Township of Holmdel is a member of the Sourcewell COOP (formerly known as National Joint Power Alliance) ("Sourcewell"), pursuant to resolution dated August 18, 2015; and

WHEREAS, the Township of Holmdel has provided Notice of Intent to participate in Sourcewell Contract # 062916-GPC, Naylor's Auto Parts, to complete the foregoing procurement; and

WHEREAS, the Chief Financial Officer has certified to the Township Clerk that funds are available.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Holmdel hereby awards the contract for the purchase of the diagnostic scan tool in an amount not to exceed \$6,995.00, as outlined in the attached quote from Naylor's Auto Parts.

BE IT FURTHER RESOLVED that, pursuant to N.J.A.C. 17:44-2.2, the vendor, Naylor's Auto Parts, shall maintain all documentation related products, transactions or services under this contract for a period of five years from the date of final payment, and such records shall be made available to the New Jersey Office of the State Comptroller upon request.

BE IT FURTHER RESOLVED that the Township Administrator is hereby authorized and directed to take any and all steps reasonably necessary to effectuate the foregoing, including the execution of instruments.

BE IT FURTHER RESOLVED that a true certified copy of this resolution shall be forwarded to Naylor's Auto Parts, the Township's Qualified Purchasing Agent, and Sourcewell.

CERTIFICATION

I, Maureen Dolougherty, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on August 14, 2018.

Maureen Dolougherty, RMC
Township Clerk

* * Q U O T E * *

Page 1 of 1

NAVLORS AUTO PARTS
137 FIRST AVENUE
ATLANTIC HIGHLANDS, NJ 07716
732-291-1414, NJ 0000000

ACCT #

SOLD TO

DATE

TIME

12220 Holmdel Township
4 Crawford Corner Rd.
Holmdel, NJ

07/03/2018

07:31

SR #

STORE #

EMP #

0

200007348 4 JOHN O

PART NUMBER	LN	DESCRIPTION	QUANTITY	LIST	PRICE	TOTAL
3824	BSD	ESI TRUCK HD SCAN KIT	1.00	14,398.00	6995.0000	6,995.00
		NJPA (SOURCEWELL) CONTRACT 062916-GPC PRICING				

TOTAL ----->

6,995.00

*** Plus Applicable Taxes. ***
*** Prices Subject to Change Without Notice. ***

* * THIS IS NOT AN INVOICE * *

**RESOLUTION FOR MEMBER PARTICIPATION
IN THE CRANFORD POLICE COOPERATIVE PRICING SYSTEM**

WHEREAS, N.J.S.A. 40A:11-10 authorizes contracting units to enter into Cooperative Pricing Agreements for the purchase of goods and services; and

WHEREAS, the Cranford Police Cooperative Pricing System (ID # 47-CPCPS), hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, the Township of Holmdel wishes to enter into the cooperative with the Lead Agency, in order to realize efficiencies in the purchase of goods and services.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Holmdel hereby authorizes entry into the Cranford Police Cooperative Pricing System for the procurement of goods and services.

BE IT FURTHER RESOLVED that the Mayor and Township Administrator are hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency, consistent with the foregoing.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to Cranford Police Cooperative Pricing System, and the Township Qualified Purchasing Agent, and shall take effect immediately upon passage.

CERTIFICATION

I, Maureen Doloughty, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on August 14, 2018.

Maureen Doloughty, RMC
Township Clerk

COOPERATIVE PRICING SYSTEM AGREEMENT
CRANFORD POLICE COOPERATIVE PRICING SYSTEM
AGREEMENT FOR A COOPERATIVE PRICING SYSTEM

This Agreement made and entered into this ____ day of _____, ____ by and between the *Township of Cranford* and the _____, who desire to participate in the Cranford Police Cooperative Pricing System.

WITNESSETH

WHEREAS, N.J. S.A 40A:11-11(5), specifically authorizes two or more contracting units to establish a Cooperative Pricing System for the provision and performance of goods and services and enter into a Cooperative Pricing Agreement for its administration; and

WHEREAS, the *Township of Cranford* is conducting a voluntary Cooperative Pricing System with other contracting units; and

WHEREAS, this Cooperative Pricing System is to effect substantial economies in the provision and performance of goods and services; and

WHEREAS, all parties hereto have approved the within Agreement by Resolution in accordance with the aforesaid statute; and

WHEREAS, it is the desire of all parties to enter into such Agreement for said purposes:

NOW, THEREFORE, IN CONSIDERATION OF the promises and of the covenants, terms and conditions hereinafter set forth, it is mutually agreed as follows:

1. The goods or services to be priced cooperatively may include *police/admin vehicles* and such other items as two or more participating contracting units in the system agree can be purchased on a cooperative basis.
2. The items and classes of items which may be designated by the participating contracting units hereto may be purchased cooperatively for the period commencing with the execution of this Agreement and continuing until terminated as hereinafter provided.
3. The Lead Agency, on behalf of all participating contracting units, shall upon approval of the registration of the System and annually thereafter on the anniversary of the registration of the system publish a legal ad in such format as required by N.J.A.C. 5:34-7.9(a) in its official newspaper normally used for such purposes by it to include such information as:
 - (A) The name of Lead Agency soliciting competitive bids or informal quotations.

- (B) The address and telephone number of Lead Agency.
 - (C) The names of the participating contracting units.
 - (D) The State Identification Code assigned to the Cooperative Pricing System.
 - (E) The expiration date of the Cooperative Pricing System.
4. Each of the participating contracting units shall designate, in writing, to the Lead Agency, the items to be purchased and indicate therein the approximate quantities desired, the location for delivery and other requirements, to permit the preparation of specifications as provided by law.
 5. The specifications shall be prepared and approved by the Lead Agency and no changes shall be made thereafter except as permitted by law. Nothing herein shall be deemed to prevent changes in specifications for subsequent purchases.
 6. A single advertisement for bids or the solicitation of informal quotations for the goods or services to be purchased shall be prepared by the Lead Agency on behalf of all of the participating contracting units desiring to purchase any item.
 7. The Lead Agency when advertising for bids or soliciting informal quotations shall receive bids or quotations on behalf of all participating contracting units. Following the receipt of bids, the Lead Agency shall review said bids and on behalf of all participating contracting units, either reject all or certain of the bids or make one award to the lowest responsible bidder or bidders for each separate item. This award shall result in the Lead Agency entering into a Master Contract with the successful bidder(s) providing for two categories of purchases:
 - (A) The quantities ordered for the Lead Agency's own needs, and
 - (B) The estimated aggregate quantities to be ordered by other participating contracting units by separate contracts, subject to the specifications and prices set forth in the Lead Agency's Master Contract.
 8. The Lead Agency shall enter into a formal written contract(s) directly with the successful bidder(s) only after it has certified the funds available for its own needs.
 9. Each participating contracting unit shall also certify the funds available only for its own needs ordered; enter into a formal written contract, when required by law, directly with the successful bidder(s); issue purchase orders in its own name directly to successful vendor(s) against said contract; accept its own deliveries; be invoiced by and receive statements from the successful vendor(s); make payment directly to the successful vendor(s) and be responsible for any tax liability.

10. No participating contracting unit in the Cooperative Pricing System shall be responsible for payment for any items ordered or for performance generally, by any other participating contracting unit. Each participating contracting unit shall accordingly be liable only for its own performance and for items ordered and received by it and none assumes any additional responsibility or liability.
11. The provisions of Paragraphs 7, 8, 9, and 10 above shall be quoted or referred to and sufficiently described in all specifications so that each bidder shall be on notice as to the respective responsibilities and liabilities of the participating contracting units.
12. No participating contracting unit in the Cooperative Pricing System shall issue a purchase order or contract for a price which exceeds any other price available to it from any other such system in which it is authorized to participate or from bids or quotations which it has itself received.
13. The Lead Agency reserves the right to exclude from consideration any good or service if, in its opinion, the pooling of purchasing requirements or needs of the participating contracting units is either not beneficial or not workable.
14. The Lead Agency shall appropriate sufficient funds to enable it to perform the administrative responsibilities assumed pursuant to this Agreement.
15. It is agreed that each participating contracting unit shall pay the Lead Agency an annual fee of \$0 as its estimated prorated share of the administrative costs incurred by the Lead Agency. In the event this estimated prorated share should prove insufficient, each party agrees to pay an additional prorated sum to be determined by all of the participating contracting units.
16. This Agreement shall become effective immediately upon the review and approval of the Director of the Division of Local Government Services and shall continue in effect until any party to this Agreement shall give written notice of its intention to terminate its participation.
17. Additional local contracting units may from time to time, execute this Agreement by means of a Rider annexed hereto, which addition shall not invalidate this agreement with respect to other signatories. The Lead Agency is authorized to execute the Rider on behalf of the members of the System.
18. All records and documents maintained or utilized pursuant to terms of this Agreement shall be identified by the System Identifier assigned by the Director, Division of Local Government Services, and such other numbers as are assigned by the Lead Agency for purposes of identifying each contract and item awarded.
19. This Agreement shall be binding upon and ensure to the benefit of the successors and assigns of the respective parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed and executed by their authorized corporate officers and their respective seals to be hereto affixed the day and year above written.

FOR THE TOWNSHIP OF CRANFORD

BY: _____
Terence Wall, Township Administrator

ATTEST BY: _____

FOR THE _____

BY: _____

ATTEST BY: _____

8 F

RESOLUTION REFUNDING OVERPAYMENT OF SEWER UTILITY TAXES FOR 23 WINDSWEPT
ROAD - SEWER ACCT. #2348000-0

WHEREAS, Roman Mardakhaev purchased 23 Windswept on August 3rd, 2015; and

WHEREAS, when Mr. Mardakhaev's information was updated into the Sewer Utility Maintenance Program, the residential unit charge was changed from 1 unit to 2 units in error; and

WHEREAS, due to this error, Mr. Mardakhaev was overbilled a total of \$1,380.00 which represents the sewer billing period from 3rd Qtr. 2015 to 2nd Qtr. 2018;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the Tax Collector is hereby authorized to refund the over-payment of \$1,380.00 to Roman Mardakhaev.

CERTIFICATION

I, Maureen Doloughy, Township Clerk of the Township of Holmdel, do hereby certify that the above is a true copy of the Resolution adopted by the Holmdel Township Committee at a meeting held on August 14, 2018.

Maureen Doloughy, RMC
Township Clerk

**RESOLUTION
SUPPORTING PARTICIPATION IN THE SUSTAINABLE NEW JERSEY MUNICIPAL
CERTIFICATION PROGRAM**

WHEREAS, a sustainable community seeks to optimize quality of life for its residents ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, Holmdel Township strives to save tax dollars, assure clean land, air and water, and improve working and living environments as steps to building a sustainable community that will thrive well into the new century; and

WHEREAS, Holmdel Township hereby acknowledges that the residents of Holmdel desire a stable, sustainable future for themselves and future generations; and

WHEREAS, Holmdel Township wishes to support a model of government which benefits our residents now and far into the future by exploring and adopting sustainable, economically-sound, local government practices; and

WHEREAS, by endorsing a sustainable path Holmdel Township is pledging to educate itself and community members further about sustainable activities and to develop initiatives supporting sustainable local government practices; and

WHEREAS, as elected representatives of Holmdel Township, we have a significant responsibility to provide leadership which will seek community-based sustainable solutions to strengthen our community.

NOW, THEREFORE , BE IT RESOLVED, that to focus attention and effort within Holmdel Township on matters of sustainability, the Holmdel Township Governing Body wishes to pursue local initiatives and actions that will lead to Sustainable Jersey Municipal Certification.

BE IT FURTHER RESOLVED, that as the governing body for the Township of Holmdel, the Township Committee hereby authorizes Janet Berk and Janet Jackel co-chairs for Holmdel Township Green Team, to serve as Holmdel Township's agents for the Sustainable Jersey Municipal Certification process and authorize them to complete the Municipal Registration on behalf of Holmdel Township.

CERTIFICATION

I, Maureen Doloughy, Township Clerk of the Township of Holmdel, do hereby certify this to be a true copy of a resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on August 14, 2018.

Maureen Doloughy, RMC
Township Clerk

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TOWNSHIP OF HOLMDEL
COUNTY OF MONMOUTH

RESOLUTION APPROVING ASSIGNMENT OF CONTRACT FROM M&S WASTE
SERVICES TO SUBURBAN DISPOSAL, INC.

WHEREAS, on November 22, 2016, the Township of Holmdel (“Township”) entered into a contract (the “Contract”) with M&S Waste Services (“M&S”) for the provision of “Recycling Collection Service – Single Stream Collection,” for an initial one-year term of January 1, 2017 to December 31, 2017, with a Township-held option for two one-year renewal extensions; and

WHEREAS, on October 10, 2017, the Township Committee authorized the execution of the first one-year renewal extension, for a term of January 1, 2018 to December 31, 2018; and

WHEREAS, on July 9, 2018, M&S provided a letter to the Township, advising that it was in the process of selling all of its assets and rights to Suburban Disposal, Inc. (“Suburban”), contingent upon regulatory approvals from the New Jersey Department of Environmental Protection, and requesting that the Township consent to the assignment of the Contract from M&S to Suburban; and

WHEREAS, on July 31, 2018, M&S informed the Township that it would cease recycling collection services effective immediately; and

WHEREAS, under the exigent circumstances, and based upon the advice of the Township Attorney, the Township Administrator executed an emergency contract pursuant to N.J.S.A. 40A:11-6 with Suburban to provide recycling services for the month of August 2018, to allow such time for the Township Committee to consider an assignment of the Contract; and

WHEREAS, the Contract permits an assignment from M&S to Suburban, contingent upon the prior written approval of the Township; and

WHEREAS, Suburban has provided the Township’s Qualified Purchasing Agent with all documents required to perform a New Jersey public contract, including but not limited to a duly issued New Jersey Business Registration Certificate; and

WHEREAS, the Township Administrator has reviewed the request and has determined that it is in the best interests of the Township to approve an assignment of the contract to Suburban, in order to provide continuity in recycling services for the remainder of calendar year 2018.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Holmdel hereby approves an assignment of the contract for Recycling Collection Service – Single Stream Collection from M&S Waste Services to Suburban Disposal, Inc.

BE IT FURTHER RESOLVED that this resolution shall be contingent upon Suburban Disposal, Inc.'s receipt of all necessary regulatory approvals from the New Jersey Department of Environmental Protection and the final approval of the Township Attorney as to terms of assignment.

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized and directed to take any and all steps reasonably necessary to effectuate the foregoing, including but not limited to the execution of instruments.

CERTIFICATION

I, Maureen Doloughy, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on August 14, 2018.

Maureen Doloughy, RMC
Township Clerk

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RESOLUTION
AWARD OF CONTRACT – PIONEER POLE BUILDINGS, INC.

WHEREAS, it has been determined that Holmdel Township Police Department is in the need of the construction of a Pole Building to located at Town Hall, 4 Crawfords Corner Road, Holmdel, New Jersey; and

WHEREAS, the Director of Infrastructure & Operations solicited and received two form quotes as follows:

<u>Bidder</u>	<u>Base Amount</u>
Pioneer Pole Buildings, Inc.	\$38,430.00
Dutchman Contracting	\$49,713.00

WHEREAS, pursuant to N.J.S.A. 40A:11-3 and DCA Local Finance Notice 2015-18, the bid threshold for award of a contract authorized by a Qualified Purchasing Agent ("QPA") is \$40,000; and

WHEREAS, pursuant to said authorization, the Township's QPA recommends an award be made to Pioneer Pole Building, Inc. in the amount of \$38,430; and

WHEREAS, Pioneer Pole Building, Inc. has completed and submitted a Business Entity Disclosure Certification which certified that they have not made any reportable contributions to a candidate or candidate committee in the Township of Holmdel in the previous one year, and that his contract will prohibit them from making any reportable contributions through the term of the contract, consistent with N.J.S.A. 19:44-A-20.5 et seq., and;

WHEREAS, the Chief Financial Officer has certified to the Purchasing Agent that funds are available.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the Township of Holmdel hereby authorizes the award a contract to Pioneer Pole Building, Inc . in the amount of \$38,430.00.

CERTIFICATION

I, Maureen Doloughty, Township Clerk of the Township of Holmdel, do hereby certify this to a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at the Meeting held on August 14, 2018.

Maureen Doloughty, RMC
Township Clerk

RESOLUTION HIRING EMPLOYEE

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the following individuals be and hereby are appointed to the position of SLEO III Officers.

Francis S Ciarkowski	\$30.00 per hour
David E Buckle	\$30.00 per hour
Manuel Blasco	\$30.00 per hour

CERTIFICATION

I, Maureen Doloughty, Township Clerk of the Township of Holmdel, do hereby certify that the above is a true copy of the Resolution adopted by the Holmdel Township Committee at a meeting held on August 14, 2018.

Maureen Doloughty, RMC
Township Clerk

8K

RESOLUTION

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the following candidates be appointed as Holmdel Township Part-Time Public Safety Tele-communicator Trainees, subject to approval by the New Jersey Civil Service Commission:

Jeffrey Benedict	Dispatcher	\$13.57 per hour
Nicholas Proto	Dispatcher	\$13.57 per hour

CERTIFICATION

I, Maureen Doloughy, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at the Regular Meeting held on August 14, 2018.

Maureen Doloughy, RMC
Township Clerk

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RESOLUTION REFUNDING RECREATION FEES

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the following Recreation Fees be returned:

Louis Scaduto	Refund security deposit Bayonet Farm	\$1,500.00
Pranav Deshpande	Refund summer camp	\$ 337.00
James Harrigan	Refund security deposit SCC	\$ 250.00

CERTIFICATION

I, Maureen Doloughy, Township Clerk of the Township of Holmdel, do hereby certify that the above is a true copy of the Resolution adopted by the Holmdel Township Committee at a meeting held on August 14, 2018.

Maureen Doloughy, RMC
Township Clerk

gm

**RESOLUTION AUTHORIZING CANCELLATION OF TAXES FOR 100%
DISABLED VETERAN**

WHEREAS, the department of Community Affairs has determined that Gregory Gerald Colie has a service connected disability that is totally disabling; and

WHEREAS, Mr. Colie has owned the property known as Block 25.03 Lot 9, located at 21 Yellow Brook Road since August 21, 1996; and

WHEREAS, Mr. Colie was given a rating of 100% disabled by the Veteran's Association on July 1, 2018; and,

WHEREAS, Mr. Colie made application to the Township of Holmdel for tax exemption status as a totally disabled veteran on August 1, 2018; and

WHEREAS, the tax exemption, approved by the Tax Assessor as of July 1, 2018, results in a tax credit in the amount of \$7,935.48 which must be cancelled; and,

WHEREAS, the cancellation of taxes in the amount of \$7,935.48 resulted in a tax overpayment in the amount of \$232.38 which is now due and owing to Mr. Colie.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the Tax Collector is hereby authorized to cancel 2018 taxes for Block 25.03 Lot 9 in the amount of \$7,935.48 and refund the overpayment resulting from this action in the amount of \$232.38

CERTIFICATION

I, Maureen Doloughty, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on August 14, 2018.

Maureen Doloughty, RMC
Township Clerk

RESOLUTION

8N

Environmental Commission Alternate #2

BE IT RESOLVED that Bill Kastning be and hereby is appointed as Environmental Commission Member Alternate #2 to fulfill a vacancy for a two-year term which was effective January 1, 2018.

CERTIFICATION

I, Maureen Doloughy, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on August 14, 2018.

Maureen Doloughy, RMC
Township Clerk

10-A

ORDINANCE 2018-15

CAPITAL ORDINANCE PROVIDING FOR THE ACQUISITION OF A DEVELOPMENT EASEMENT ON BLOCK 10 LOT 10.04 IN THE TOWNSHIP OF HOLMDEL, COUNTY OF MONMOUTH, STATE OF NEW JERSEY APPROPRIATING THE AMOUNT OF \$159,000 FROM THE GENERAL CAPITAL FUND.

BE IT ORDAINED by the Township Committee of the Township of Holmdel, in the County of Monmouth, State of New Jersey as follows:

Section 1. The Township of Holmdel, in the County of Monmouth, New Jersey (the "Township") hereby appropriates \$159,000, fully funded by the General Capital Fund, for the acquisition of a development easement on property known as Block 10 Lot 10.04, 153 Everett Road in the Township of Holmdel.

Section 2. The capital budget of the Township is hereby amended to conform with the provisions of this capital ordinance to the extent of any inconsistency herewith and a resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital programs as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, is on file in the office of the Clerk and is available for public inspection.

Section 3. The ordinance shall take effect after final adoption and publication and otherwise as provided by law.

LEGAL NOTICE

The foregoing ordinance was introduced and passed on the first reading at a meeting of the Township Committee of the Township of Holmdel held on Tuesday July 17, 2018, and will be considered for final passage at a meeting of said Township Committee to be held on Tuesday, August 14, 2018 at the Holmdel Township Municipal Building, 4 Crawford's Corner Road, Holmdel, New Jersey, at 7:30 PM at which time and place all persons desiring to be heard thereon will be given full opportunity.

Thomas Critelli, Mayor

Attest:

Maureen Dolougherty, RMC

Township Clerk