

Township Committee Meeting – March 27, 2018

The Regular Meeting of the Holmdel Township Committee was called to order by Mayor Critelli at 5:00 PM.

Statement read by Mayor:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act adequate notice of this meeting has been provided in the notice which was sent to the Asbury Park Press, the Courier, the Independent and the Two River Times and posted on the bulletin board in the lobby at Town Hall, and a copy filed in the Township Clerk's Office on January 5, 2018.

Present on Roll Call:

Mayor Thomas Critelli  
Michael Nikolis, Township Committeeman  
Deputy Mayor Rocco Pascucci  
Eric Hinds, Township Committeeman

Absent:

Gregory Buontempo, Township Committeeman

Also Present:

Donna Vieiro, Township Administrator  
Jeanette Larrison, Chief Financial Officer  
Francis W. Mullan, Township Engineer  
Michael Collins, Township Attorney  
Wendy Patrovich, Deputy Township Clerk

The Township Committee held a Budget Workshop and returned to the Regular Meeting at 7:30 PM and Mayor Critelli led the Pledge of Allegiance and Moment of Silent Prayer.

**Consent Agenda**

Bills Payable

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the claims listed below on the Schedule of Bills Payable on March 27, 2018 be and the same hereby are approved and the Chief Financial Officer is authorized to pay said claims.

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FUND DISTRIBUTION	8-01	\$	18.00
		Total Of All Funds:	\$ 18.00

Motion was made by Mr. Nikolis seconded by Dr. Pascucci to adopt the above Resolution. Carried on roll call vote: Mr. Hinds, Mr. Nikolis, Dr. Pascucci, Mayor Critelli; Nays: None; Abstain: None; Absent: Mr. Buontempo

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the claims listed below on the Schedule of Bills Payable on March 27, 2018 be and the same hereby are approved and the Chief Financial Officer is authorized to pay said claims.

FUND DISTRIBUTION	8-01	\$	120.00
		Total Of All Funds:	\$ 120.00

Motion was made by Mr. Nikolis seconded by Dr. Pascucci to adopt the above Resolution. Carried on roll call vote: Mr. Hinds, Mr. Nikolis, Dr. Pascucci, Mayor Critelli; Nays: None; Abstain: None; Absent: Mr. Buontempo

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the claims listed below on the Schedule of Bills Payable on March 27, 2018 be and the same hereby are approved and the Chief Financial Officer is authorized to pay said claims.

FUND DISTRIBUTION	7-01	CURRENT FUND	\$	14,130.23
FUND DISTRIBUTION	8-01	CURRENT FUND	\$	228,477.90
FUND DISTRIBUTION	8-07	SWR	\$	18,531.87
FUND DISTRIBUTION	8-12		\$	41,571.95
			Year Total:	\$ 288,581.72
FUND DISTRIBUTION	C-04	GEN CAPITAL	\$	118,224.26
FUND DISTRIBUTION	C-08	SEWER CAP	\$	49,161.72
			Year Total	\$ 167,385.98
FUND DISTRIBUTION	D-02	DOG TRUST	\$	4,069.50
FUND DISTRIBUTION	G-02	ST/FED GRANT	\$	4,024.60
FUND DISTRIBUTION	T-12	OTHER TRUST	\$	250.00
FUND DISTRIBUTION	T-24	FAIR HOUSING	\$	25,524.70
			Total Of All Funds:	\$ 503,966.73
			Total of all Projects:	\$ 39,486.19

Motion was made by Mr. Nikolis seconded by Dr. Pascucci to adopt the above Resolution. Carried on roll call vote: Mr. Hinds, Mr. Nikolis, Dr. Pascucci, Mayor Critelli; Nays: None; Abstain: None; Absent: Mr. Buontempo

Resolution for Change Order #3 for the 2017 Sanitary Sewer Cleaning and Television Inspection Program

WHEREAS, the Township of Holmdel awarded a contract to North American Pipeline Services, LLC for the 2017 Sanitary Sewer Cleaning and Television Inspection in the amount of \$191,957.60; and

WHEREAS, the work relating to this contract is part of an ongoing process required by the BRSA Agreement; and

WHEREAS, the Township Engineer is requesting approval of Change Order #3 dated March 14, 2018; and

WHEREAS, the Change Order will reduce the contract quantity for the Holmdel Township Police Officers and add supplemental items for the police officers from other towns; and

WHEREAS, there will be no change to the contract amount as a result of this Change Order.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that Change Order #3 be approved to the referenced contract.

Motion was made by Mr. Nikolis seconded by Dr. Pascucci to adopt the above Resolution. Carried on roll call vote: Mr. Hinds, Mr. Nikolis, Dr. Pascucci, Mayor Critelli; Nays: None; Abstain: None; Absent: Mr. Buontempo

Resolution Approving the Increase of the Municipal Facilities Solid Waste Collection Contract with Mazza Recycling Services

WHEREAS, the Township of Holmdel awarded a contract to Mazza Recycling Services in the amount of \$7,404.60 for the 2018 Municipal facilities Solid Waste Collection, with a one-year renewal option; and

WHEREAS, the RFP issued by the Township and ensuing contract signed between Holmdel Township and Mazza Recycling Services states any change to New Jersey Law and taxes, or tipping fees at the County Landfill, shall be cause to adjust the bid price to the extent such change impacts on vendor/contractor's cost; and

WHEREAS, on March 9, 2018 Mazza Recycling Services contacted the Township to advise of a permanent rate increase for incoming solid waste tipping fees, effective March 1, 2018, as noticed by the Monmouth County Reclamation Center; and



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Motion was made by Mr. Nikolis seconded by Dr. Pascucci to adopt the above Resolution. Carried on roll call vote: Mr. Hinds, Mr. Nikolis, Dr. Pascucci, Mayor Critelli; Nays: None; Abstain: None; Absent: Mr. Buontempo

Resolution Approving the 2018 Temporary Budget

WHEREAS, N.J.S.A. 40A:4-19 of the Local Budget Act provides that temporary appropriations shall be made for the purposes and amounts required in the manner and time therein provided;

NOW, THEREFORE BE IT RESOLVED that the following additional temporary emergency appropriations shall be made for the year 2018, effective March 27, 2018:

CURRENT FUND

Administration	
Salary & Wage	10,000
Other Expenses	2,500
Clerk	
Salaries & Wage	21,000
Other Expenses	2,500
Governing Body	
Salary & Wage	2,500
Finance	
Salary & Wage	11,000
Other Expenses	2,250
IT Administration	
Other Expense	27,000
Tax Collection	
Salary & Wage	2,500
Tax Assessment	
Salary & Wage	11,500
Other Expenses	2,100
Legal Services & Costs	22,000

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Planning Board Salary & Wage	6,500
Construction Salary & Wage	35,000
Uniform Fire & Zoning Salary & Wage	2,000
Insurance Group Plan for Employee	27,500
Other Insurance Premiums	5,000
Police Salary & Wage	297,500
Other Expenses	26,000
Aid to Volunteer Fire Companies	
Other Expenses	5,000
Road Repair & Maintenance Salary & Wage	86,000
Snow Removal	60,000
Public Building & Grounds Other Expenses	3,250
Central Repair Salary & Wage	29,000
Other Expenses	52,500
Parks Salary & Wage	20,000
	9,000
<u>OTHER EXPENSES FOR:</u>	
Environmental Commission	12,600
Library	5,000
Telephones	30,000
Gas/Oil	15,000

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Court	
Salary & Wage	25,000
Other Expenses	<u>1,850</u>
Total General Appropriations	<u>870,550</u>

SEWER UTILITY

Salary & Wage	13,000
Other Expenses	<u>420,000</u>
Total Sewer Utility Appropriations	<u>433,000</u>

POOL UTILITY

Salary & Wage	<u>5,500</u>
Total Pool Utility Appropriations	<u>5,500</u>

Motion was made by Mr. Nikolis seconded by Dr. Pascucci to adopt the above Resolution. Carried on roll call vote: Mr. Hinds, Mr. Nikolis, Dr. Pascucci, Mayor Critelli; Nays: None; Abstain: None; Absent: Mr. Buontempo

Resolution Approving the Hiring of Employees for the Swim Club 2018 Season

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the following be and hereby are appointed as employees of the Holmdel Swim Club for the 2018 Season.

Francis Csulak	Maintenance Manager	\$26.00/hour (not to exceed \$10,000)
William Carl	Assistant Manager	\$18.00/hour (not to exceed \$9,000)
Jennifer Leslie	Assistant Manager	\$18.00/hour (not to exceed \$9,000)
Leo Pudlo	Assistant Manager	\$18.25/hour (not to exceed \$9,000)

Motion was made by Mr. Nikolis seconded by Dr. Pascucci to adopt the above Resolution. Carried on roll call vote: Mr. Hinds, Mr. Nikolis, Dr. Pascucci, Mayor Critelli; Nays: None; Abstain: None; Absent: Mr. Buontempo

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## Hearings on Ordinances

### HOLMDEL TOWNSHIP ORDINANCE 2018-08

Ordinance Amending Chapter VII (Traffic), Article 13-3 (Sewer Rental and Use Charges), subsection 13-3.2 (Charges and Rentals) of the Revised General Ordinances of the Township of Holmdel Monmouth County, New Jersey

BE IT ORDAINED by the Township Committee of the Township of Holmdel County of Monmouth and State of New Jersey as follows (deletions are in [brackets], additions are underlined, comments are italicized):

13-3.2 Charges and Rentals.  
Sewer charges and rentals shall be as follows:

- a. Residences. No Change
- b. Nonresidential. Nonresidential facilities shall pay a two-part quarterly charge comprised of a flow charge, or a minimum flow charge, whichever is greater, and a fixed charge. Charges by category are as follows:
  1. Industrial/Manufacturing/Warehouse Facilities. No Change
  2. Office and Research Laboratory/Offices/Commercial Retail Facilities.

(a) Office and research laboratory/offices/commercial retail facilities shall pay a quarterly flow charge per one thousand (1,000) gallons of water flow or per one thousand (1,000) gallons of sewage flow, providing sewage metering is reviewed and approved by the Township Engineer, equal to the most recent projected treatment cost per one thousand (1,000) gallons set forth in BRSA, MCBOA and Hazlet Township Sewerage Authority. There shall be a minimum quarterly flow charge, regardless of the amount of flow, as calculated in paragraph b, 2(c) below. There shall also be a quarterly fixed charge based on the number of equivalent dwelling units times one hundred (\$100.00) dollars. Equivalent dwelling units for the fixed charge shall be calculated as follows:

(Building square footage x 100 gallons per day per square foot) ÷ 225

If property is unoccupied, the new rate will not go into effect until the first occupancy occurs.

Restaurants—The equivalent domestic unit calculation for restaurants shall be as follows:

Seating capacity x 20 gallons per day ÷ 225

Hotels—The equivalent domestic unit calculation for hotels shall be as follows:

(Number of bedrooms x 75 gallons per day per bedroom) ÷ 225

(b) In accordance with the provisions of the BRSA tariff, there is a surcharge for strength in excess of a biological oxygen demand average and for suspended solids in excess of an average. This surcharge shall be billed to the appropriate user by Holmdel Township as levied by the BRSA. The rates for such surcharge shall be the rates established by the BRSA as amended from time to time.

(c) The minimum flow charge per quarter shall be based on the number of equivalent dwelling units times ten (10) times the most recent projected treatment cost described in paragraph b, 2(a) above.

3. Public Schools. No Change
4. Garden State Parkway. No Change
5. Hospitals and Congregate Care Facilities. No Change
6. Motels. No Change
7. Swim Pool Facility. No Change

II

All Ordinances and parts of Ordinances Inconsistent herewith are hereby repealed.

III

If any subsection, subparagraph, sentence, clause or phrase of this Ordinance shall be held to be invalid, such decision shall not invalidate the remaining portion of this ordinance.

IV

This Ordinance shall take effect upon adoption and publication according to law.

### LEGAL NOTICE

The foregoing ordinance was introduced and passed on the first reading at a meeting of the Township Committee of the Township of Holmdel held on Tuesday May 22, 2018, and will be considered for final passage at a meeting of said Township Committee to be held on Tuesday, June 6, 2018 at the Holmdel Township Municipal Building, 4 Crawford's Corner Road, Holmdel, New Jersey, at 7:30 PM at which time and place all persons desiring to be heard thereon will be given full opportunity.

Thomas Critelli, Mayor  
Attest:  
Maureen Dolougherty, RMC  
Township Clerk  
(\$119.90)

0002314322.0

The Deputy Township Clerk announced that this Ordinance has been published in the Asbury Park Press, posted on the bulletin board, forwarded to the Monmouth County Clerk, Township Planning Board, contiguous municipalities, and copies have been made available to the public from the Clerk's office and at the rear of the room.

Mayor Critelli opened the Public Hearing. No one wished to be heard and the Public Hearing was closed.



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Motion was made by Mr. Nikolis seconded by Dr. Pascucci to adopt Ordinance 2018-05 on final reading and publish in the Asbury Park Press according to law. Carried on roll call vote: Mr. Hinds, Mr. Nikolis, Dr. Pascucci, Mayor Critelli; Nays: None; Abstain: None; Absent: Mr. Buontempo

### **Professional Reports**

#### Engineer

#### Authorization to perform the Engineering Design Services for Middletown Road Improvements for a fee of \$29,000

Motion was made by Mr. Nikolis seconded by Dr. Pascucci to authorize T&M to perform the Engineering Design Services for Middletown Road Improvements in an amount not to exceed \$29,000. Carried on roll call vote: Mr. Hinds, Mr. Nikolis, Dr. Pascucci, Mayor Critelli; Nays: None; Abstain: None; Absent: Mr. Buontempo

### **Boards/Committees**

Dr. Pascucci stated that a Fire Awareness Safety Conference will be set up to discuss where the Township is with Fire Protection, safety tips for residents, and what the direction will be for the future. Once all the Professionals have been lined up a date certain will be announced. This will be a Public Meeting.

Dr. Pascucci clarified that the reasons he resigned as Deputy Mayor have to do with time management and health issues.

Mr. Nikolis stated that the Financial Advisory Committee met and agreed to try to move forward with the Tax Rebate Savings Program. They will try to get some local businesses to sign on.

Mr. Hinds stated that there has been discussion with regard to the enhancements at Phillips Park. Representatives of HYAA have been meeting with Victor Stevens. There have been requests to get some concrete work done. There was an estimate for approximately \$60,000 for concrete work and dugouts. That entire cost is being covered by HYAA and the generosity of Mauricio Leal and Anthony Pesce.

Mayor Critelli stated he wanted to make a statement regarding the Recreation Needs Assessment produced by T&M Associates on March 13. The entire process did not go smoothly and the final recommendations were a surprise. Many residents have reached out to the Committee with suggestions and he wanted to assure everyone that the five members of the Committee take those suggestions seriously. The Committee accepts the survey results presented by EPC Institute and accept the report which can be used as a guide to understand the overall conditions of the recreational facilities in place today. However the report's recommendations are rejected and there are no

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plans to spend \$35 million on recreation improvements. Both active and passive recreation are important to the Community and help make Holmdel the special place for all of us to call home. The Committee will continue to listen to the suggestions of the residents as is done at each and every meeting. This Committee will continue to be fiscally responsible when it comes to managing the Township finances while continuing to improve the quality of services and infrastructure for all residents.

### Public Comment

Jenni Blumenthal, Stoney Brook Road, stated that the Consent Agenda lists an increase in Township garbage pickup of 3.1%. Mr. Collins stated that the specific terms of the contract allow for this type of increase.

Jamie Hynes, Cindy Court, asked what the next step would be for people who are interested in improving recreation facilities. Mayor Critelli stated that he said the Committee does not agree with the 10 year payout of \$35 million. The Committee is now going through the Capital portion of the Budget. He understand that recreation needs to be enhanced to a degree. Some improvements will be made.

Joe Crowley, Ely Road, thinks the number one need for the community in terms of recreation needs is a multi-functional artificial turf field. He thinks the place to build it is behind Satz School. He thinks there needs to be an accommodation for baseball. He thinks there are other needs such as basketball, wrestling, and cheerleading. He thinks they need to be evaluated.

Jerry Buffalino, Barbara Drive, asked if the Budget, when Introduced, will include any future debt issuance plans. Ms. Larrison stated that when the Budget is Introduced it will have a five year Capital Plan. That will not be set in stone, it will only be a plan. The Township is required by law to have some five year anticipated projection.

Gene Luciani, Country Squire Lane, does not see the need for dugouts at Cross Farm. Mr. Hinds stated that the dugouts are going to Phillips Park. There will be a zero cost to the Township. He doesn't like the idea of lighted fields. He thinks the lights stay on too late. Mr. Hinds stated that the lights at Roggy field are turned off at 9:15 PM.

Stacy Savage, McCampbell Road, asked why Phillips Park is being renovated and the Girl's Softball field at Cross Farm need so much work. Mr. Hinds stated that the Township Committee did not make the decision. HYAA and the residents who are paying for the upgrades made that decision.

Cathy Weber, Duncan Drive, wants to make sure the Committee has all the information needed to make recreation decisions such as a 9-hole golf course, dog park, indoor swimming pool, bike lanes, and other items. These items were listed as requests by residents in the response to the Recreation Survey.

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Jay Yonello, Ladwood Drive, appreciates that the Committee accepted the results of the Survey but rejected the recommendations. Mr. Yonello stated that there is a building in the Village Area using three different types of LED lighting. He wants the Committee to start limiting LED lighting around windows and buildings in town.

Mike Cleary, Kathy Court, he is involved in the wrestling program and the football program. Only the BOE facilities are used for these sports. He thinks the town is letting these groups down.

Ron Emma, Ladwood Drive, asked if there is a schedule for the work to begin on Middletown Road. Bonnie Heard, T&M Associates, stated that she is hoping to award the contract by the end of June with construction beginning in July.

Joe Schmitt, Apple Grove Drive, stated that he has not seen any investments in sports in the last 10 years. There are no Lacrosse fields. He thinks the turf provides opportunities that grass does not.

Jim Shangle, Spring Valley Drive, he is all for a turf field for baseball. The fields currently are unplayable.

Wayne Smith, Powder Horn Court, his son plays baseball and every game there was a puddle at first and third base. Practice was scheduled to start this week but that cannot happen.

John Goltser, Crimson King Drive, stated that basketball is a very popular sport. The teams play November through March. There are issues with the facilities for this program.

Francine Campis, Country Squire Lane, she thinks, as a member of the ad hoc committee, that the Township is serious about doing something for recreation. She has lived here for 30 years and does not like to hear people say that nothing has been done. Cross Farm Park was a new addition to the town's recreation. Before Cross Farm Park her children practiced on the SS White property. She thinks the Committee should fix the facilities that exist.

Jonathan Caspi, Stillwell Drive, stated that he supports turf fields.

Jim Gillespie, Crimson King Drive, his young children are involved in sports. He thinks lighting and drainage are very important for the fields.

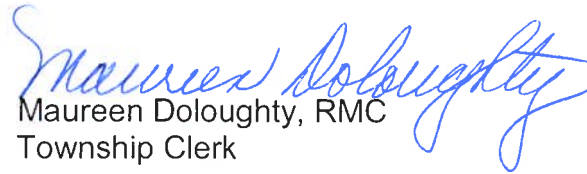
Randy Goldberg, Heather Hill Way, stated that some of the fields at Cross Farm are unplayable now.

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**Adjournment**

Motion was made by Mr. Hinds seconded by Mr. Nikolis to adjourn the meeting at 8:43 PM. Carried by unanimous voice vote.

Respectfully submitted,

  
Maureen Dolougherty, RMC  
Township Clerk