

# MINUTES Township Committee Meeting

7:30 PM - Tuesday, March 9,  
2021

Remote Meeting -via- Zoom

---

The Township Committee of the Township of Holmdel was called to order on Tuesday, March 9, 2021, at 7:30 PM, in the Remote Meeting -via- Zoom, with the following members present:

**COMMITTEE PRESENT:** Mayor Gregory Buontempo  
Deputy Mayor Cathy Weber  
Committeeman Thomas Critelli  
Committeeman DJ Luccarelli  
Committeeman Prakash Santhana

**STAFF PRESENT:** Administrator Cherron Rountree  
Township Attorney Michael Collins  
CFO William Antonides  
Township Clerk/Registrar Wendy Patrovich

## 1 ANNOUNCEMENT OF MEETING (OPEN PUBLIC MEETINGS ACT NOTICE)

- In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-10, and the regulations governing remote meetings, N.J.A.C. 5:39-1.5, I hereby announce that “adequate notice” and “electronic notice” of this meeting was provided in a notice dated January 6, 2021 that was sent to the Asbury Park Press, Two River Times, posted on the bulletin board and on the main access door to Township Hall, filed in the Clerk’s Office, and posted on the Township’s website, [www.holmdeltownship.com](http://www.holmdeltownship.com).

## 2 ROLL CALL

- Gregory Buontempo, Mayor  
Cathy Weber, Deputy Mayor  
Tom Critelli, Committeeman  
DJ Luccarelli, Committeeman  
Prakash Santhana, Committeeman

## 3 6:30 PM EXECUTIVE SESSION - REMOTE MEETING -VIA- ZOOM

- [2021-80A](#)

**4 7:30 PM PUBLIC SESSION - REMOTE MEETING -VIA- ZOOM**

**5 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

**6 PROCLAMATION EAGLE SCOUTS**

- Mayor Buontempo presented Heidi Kiss and Kyra Campuzano with a proclamation congratulating them on achieving the rank of Eagle Scout.
- [Eagle Scouts Proclamation](#)

**7 APPROVAL OF MINUTES**

- February 9, 2021 Executive and Public Sessions
- Mayor Buontempo requested a motion to approve the executive and public session minutes for the February 9th meeting.

<b>RESULT:</b>	<b>CARRIED.</b>
<b>MOVER:</b>	Thomas Critelli
<b>SECONDER:</b>	Prakash Santhana
<b>AYES:</b>	Gregory Buontempo, Cathy Weber, Thomas Critelli, DJ Luccarelli, and Prakash Santhana

**8 PUBLIC COMMENT- AGENDA ITEMS ONLY**

Members of the public are invited to provide comments up to three (3) minutes in duration on agenda items only. Commenters are asked to state his or her full name and address for the record before entering comments.

- Mayor Buontempo opened for public comment. Hearing none he closed public comment.

**9 CONSENT AGENDA**

**Resolutions 2021-81 to 2021- 90** All matters listed under the Consent Agenda are considered routine by the Township Committee and will be adopted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired of any item by a member of the Township Committee, the item will be considered separately.

- [2021-81](#)
- [2021-82](#)
- [2021-83](#)
- [2021-84](#)
- [2021-85](#)
- [2021-86](#)
- [2021-87](#)
- [2021-88](#)
- [2021-89](#)
- [2021-90](#)

- Mayor Buontempo requested a motion to adopt the consent agenda including Resolutions 2021-81 through 2021-90. Deputy Mayor Cathy Weber voted affirmatively with a note referring to her recusal put on record at the February 11, 2020 meeting.

<b>RESULT:</b>	<b>CARRIED.</b>
<b>MOVER:</b>	Prakash Santhana
<b>SECONDER:</b>	DJ Luccarelli
<b>AYES:</b>	Gregory Buontempo, Cathy Weber, Thomas Critelli, DJ Luccarelli, and Prakash Santhana

## 10 INTRODUCTION OF ORDINANCES

- Township Clerk Wendy Patrovich read Ordinance 2021-07 by title and requested a motion to adopt on first reading and publish in the Asbury Park Press and set public hearing for March 23, 2021.
- 2021-07 Ordinance Amending Section 2-26.9, Titled "Special Duty Assignments"

<b>RESULT:</b>	<b>CARRIED.</b>
<b>MOVER:</b>	Thomas Critelli
<b>SECONDER:</b>	Cathy Weber
<b>AYES:</b>	Gregory Buontempo, Cathy Weber, Thomas Critelli, DJ Luccarelli, and Prakash Santhana

[Ordinance 2021-07](#)

## 11 HEARINGS ON ORDINANCES

- Township Clerk Wendy Patrovich read Ordinance 2021-06 by title. Mayor Buontempo opened for public comment, hearing none he closed public comment and requested a motion to adopt on final reading and publish in the Asbury Park Press according to law.
- 2021-06 Ordinance Amending Chapter 13 Parks and Recreational Facilities, Section 13-3 Swim Center, Section 13-3.2, Fees and Charges of the Code of the Township of Holmdel

<b>RESULT:</b>	<b>CARRIED.</b>
<b>MOVER:</b>	DJ Luccarelli
<b>SECONDER:</b>	Cathy Weber
<b>AYES:</b>	Gregory Buontempo, Cathy Weber, Thomas Critelli, DJ Luccarelli, and Prakash Santhana

[Ordinance 2021-06](#)

## 12 DEPARTMENTS

- **Administrator**
- **Chief Financial Officer**

## 13 PROFESSIONAL REPORTS

- **Attorney**

- **Engineer**

- Township Engineer Bennett Matlack stated that the New Jersey Department of Environmental Protection has distributed a model storm water ordinance that every town must adopt, and that he made some minor changes to fit Holmdel. Township Attorney Michael Collins stated that based on the engineer's recommendation the Township Committee should introduce the following ordinance by title and set for public hearing at the March 23rd meeting: "Ordinance 2021-08 Modifying Section 30-157 "Stormwater Management and Control"

<b>RESULT:</b>	<b>CARRIED.</b>
<b>MOVER:</b>	Thomas Critelli
<b>SECONDER:</b>	Prakash Santhana
<b>AYES:</b>	Gregory Buontempo, Cathy Weber, Thomas Critelli, DJ Luccarelli, and Prakash Santhana

## 14 **BOARDS/COMMITTEES**

- Deputy Mayor Cathy Weber stated that the County Planning Board are adopting a resolution recognizing the cross walk by Indian Hill School and will be placing signage indicating that it is a 25 mph school zone. She also added that the Hippy Hop Egg Hunt will be held on April 3rd at Cross Farm Park, the summer recreation programs are coming back this summer, and the Swim Club will be opening May 29th.  
Committeeman Prakash Santhana stated that the Planning Board met last week to discuss the Barclay Square project, and that its next meeting would be April 20th.  
Mayor Buontempo thanked the Recreation Department for their hard work on the Senior Valentine's Day Luncheon and stated that it was a great success. He also stated that the new fire truck has been delivered and the Fire Department are very excited and beginning training with it soon.

## 15 **BUSINESS FROM THE COMMITTEE**

## 16 **PUBLIC COMMENT**

Members of the public are invited to provide comments up to three (3) minutes in duration. Commenters are asked to state his or her full name and address for the record before entering comments.

- Ralph Blumenthal, Stoney Brook Road- Mr. Blumenthal asked if the proposed storm water management ordinance would be available on the Township website and if the Township Engineer would attend the next Holmdel Environmental Commission meeting.  
Kevin Buchan, Randall Road- Mr. Buchan asked about the status of the lacrosse fields at Village School, and about the potential land swap with the County to create more space for more sports fields. Mayor Buontempo stated that the Township is planning to build lacrosse fields at Cross Farm Park. He also stated that no action has been taken to complete the land swap at this time. Administrator Rountree stated that they will have to do more research to come up with a conclusive plan for the potential land swap. Committeeman Critelli stated that the property across from the High School could hold a turf field but they would not be permitted to build any structures on the property, such as bathrooms. Jay Yanello, Ladwood Drive- Mr. Yanello asked about the

revenues of Bell Works, and if the Township anticipates a decrease due to Covid.

**17 ADJOURNMENT**

- The meeting was adjourned by acclimation at 8:10 PM.

---

Township Clerk

TOWNSHIP OF HOLMDEL  
COUNTY OF MONMOUTH

RESOLUTION TO ENTER EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act provides that the Township Committee may enter into Executive Session to discuss matters that are of a confidential nature, pursuant to N.J.S.A. 10:4-12; and

WHEREAS, it is recommended by the Township Attorney and Township Administrator that the Township Committee enter into Executive Session to discuss matters set forth hereinafter which are permissible for discussion in Executive Session.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holmdel, County of Monmouth, State of New Jersey that the Township Committee shall enter into Executive Session to discuss the following matters:

Legal Issues, Litigation, Potential Litigation, Contract Negotiation, Attorney-Client Privilege – N.J.S.A. 10:4-12(b)(7)

Legal Advice on Marijuana Law – ATOD May 2021  
Legal Advice on Wireless Carrier Use of Right of Way – ATOD April 2021  
Legal Advice on Stormwater Issues – ATOD April 2021

BE IT FURTHER RESOLVED that the minutes of the Executive Session shall be released to the public when the need for confidentiality no longer exists, with an estimate of the circumstances and/or time for public disclosure provided in the above-listed anticipated times of decision (“ATOD”).

CERTIFICATION

I, Wendy L Patrovich, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on March 9, 2020.

Wendy L Patrovich, RMC/CMR  
Township Clerk

2021-80A

## **RESOLUTION OF RECOGNITION**

**WHEREAS**, Kyra Campuzano and Heidi Kiss are members of Troop 331 of the Scouts BSA in Holmdel, New Jersey; and

**WHEREAS**, Kyra and Heidi were members of the Inaugural Class of Female Eagle Scouts; and

**WHEREAS**, Kyra and Heidi have done their best, as the Scout's Oath encourages, to do their duty, to help others at all times, and to remain physically strong, mentally awake, and morally straight; and

**WHEREAS**, Kyra and Heidi have achieved the rank of Eagle Scout, the highest rank attainable in Scouts BSA; and

**WHEREAS**, in fulfilling their requirements for the rank of Eagle Scout, Kyra and Heidi have each completed a significant community service project; and

**WHEREAS**, Kyra created a sitting area outside of Catholic Charities in Red Bank, complete with picnic tables, Adirondack chairs, a small garden, and a birdhouse to provide a safe, outdoor, socially distanced area for therapists to conduct their counselling sessions with clients; and

**WHEREAS**, Heidi planted a garden of irises and various flowering shrubs in front of her church, Calvary Baptist in Aberdeen, to provide some curb appeal and enhance the experience for churchgoers.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Holmdel that we congratulate and officially recognize Kyra and Heidi on achieving the rank of Eagle Scout and for their unselfish voluntary service to the community; and

**BE FURTHER IT RESOLVED** that we wish Kyra and Heidi continued success in all their future endeavors with confidence that they will serve as role models for other Scouts and will continue to make important contributions to society.

Mayor Greg Buontempo  
Township of Holmdel

Attest:  
Wendy L Patrovich, RMC  
Township Clerk

BILLS PAYABLE RESOLUTION

WHEREAS, the Township of Holmdel has received certain claims against it by way of vouchers received during the period ending on March 9, 2021; and

WHEREAS, the Chief Financial Officer has certified that there is a sufficient budget appropriation amount to cover the payment of said claims; and

WHEREAS, certain claims contained herein may have been prepaid by the Chief Financial Officer pursuant to the authority contained in N.J.S.A. 40:5-17, Local Finance Notice 2019-02, and Holmdel Township Committee Resolution 2020-36, but remain subject to formal approval by the Township Committee.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the claims listed below on the Schedule of Bills Payable on March 9, 2021 be and the same hereby are approved and the Chief Financial Officer is authorized to pay said claims:

FUND DISTRIBUTION	0-01	CURRENT FUND	\$	53,852.51
FUND DISTRIBUTION	1-01	CURRENT FUND	\$	400,512.17
FUND DISTRIBUTION	1-07	SEWER OPERATING	\$	36,802.14
FUND DISTRIBUTION	1-15		\$	2,117.79
FUND DISTRIBUTION	1-17		\$	27,986.65
		YEAR TOTAL	\$	467,418.75
FUND DISTRIBUTION	C-04	GENERAL CAPITAL	\$	95,124.44
FUND DISTRIBUTION	C-08	SEWER CAPITAL	\$	3,765.00
		YEAR TOTAL	\$	98,889.44
FUND DISTRIBUTION	D-14	DOG TRUST	\$	1,155.31
FUND DISTRIBUTION	G-02	STATE/FED GRANT	\$	3,050.72
FUND DISTRIBUTION	T-12	OTHER TRUSTS	\$	16,339.67
FUND DISTRIBUTION	T-24	FAIR HOUSE TRUST	\$	15,794.61
		YEAR TOTAL	\$	32,134.28
		TOTAL OF ALL FUNDS	\$	656,501.01
		TOTAL OF ALL PROJECTS	\$	27,986.55

CERTIFICATION

I, Wendy L Patrovich, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on March 9, 2021.

Wendy L Patrovich, RMC/CMR  
Township Clerk

2021-81

BILLS PAYABLE RESOLUTION # 2

WHEREAS, the Township of Holmdel has received certain claims against it by way of vouchers received during the period ending on March 9, 2021; and

WHEREAS, the Chief Financial Officer has certified that there is a sufficient budget appropriation amount to cover the payment of said claims; and

WHEREAS, certain claims contained herein may have been prepaid by the Chief Financial Officer pursuant to the authority contained in N.J.S.A. 40:5-17, Local Finance Notice 2019-02, and Holmdel Township Committee Resolution 2020-36, but remain subject to formal approval by the Township Committee.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the claims listed below on the Schedule of Bills Payable on March 9, 2021 be and the same hereby are approved and the Chief Financial Officer is authorized to pay said claims:

FUND DISTRIBUTION	0-01	CURRENT FUND	\$	16,315.68
FUND DISTRIBUTION	T-12	OTHER TRUSTS	\$	17,768.70
FUND DISTRIBUTION	C-04	GENERAL CAPIT	\$	314,795.66
Total of All Funds:			\$	348,880.04

CERTIFICATION

I, Wendy L Patrovich, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on March 9, 2021.

Wendy L Patrovich, RMC/CMR  
Township Clerk

**TOWNSHIP OF HOLMDEL  
COUNTY OF MONMOUTH**

**RESOLUTION AUTHORIZING APPLICATION TO STATE AGRICULTURE  
DEVELOPMENT COMMITTEE'S MUNICIPAL PLANNING INCENTIVE  
GRANT PROGRAM**

**WHEREAS**, pursuant to N.J.S.A. 4:1C-43.1 and N.J.A.C. 2:76-17A.1, the State Agriculture Development Committee ("SADC") maintains the municipal farmland preservation planning incentive grant ("Municipal PIG") program; and

**WHEREAS**, the Township Administrator has prepared an application for Holmdel to participate in the 2020 Municipal PIG Program, a copy of which is attached hereto and incorporated by reference; and

**WHEREAS**, in order to continue its efforts to preserve farmland within the Township of Holmdel, the Township Committee seeks to authorize the Township Administrator to complete this application to the SADC.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Holmdel hereby authorizes the Township Administrator to complete an application to the SADC for Holmdel to participate in the 2020 Municipal PIG Program, consistent with the foregoing.

**CERTIFICATION**

I, Wendy L. Patrovich, Township Clerk of the Township of Holmdel, do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on March 9, 2021.

Wendy L. Patrovich, RMC/CMR  
Township Clerk

**TOWNSHIP OF HOLMDEL  
COUNTY OF MONMOUTH**

**RESOLUTION EXPRESSING SUPPORT FOR LEGISLATION DESIGNATING  
MAY OF EACH YEAR AS “LAW ENFORCEMENT AND CORRECTIONAL  
POLICE OFFICER APPRECIATION MONTH” (AJR-197)**

**WHEREAS**, pending before the New Jersey General Assembly is Assembly Joint Resolution 197, which would designate May of each year as “Law Enforcement and Correctional Police Officer Appreciation Month” in New Jersey; and

**WHEREAS**, the Township Committee supports this initiative to express appreciation to our law enforcement and corrections officers for their continued dedication to serving and protecting our communities and making them safe places for our residents to live, work, and raise a family.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Holmdel in the County of Monmouth, State of New Jersey that it hereby expresses its support for designating May of each year as “Law Enforcement and Correctional Police Officer Appreciation Month” in New Jersey, as provided in Bill AJR-197.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be transmitted to Governor Phil Murphy, Senate President Steve Sweeney, Assembly Speaker Craig Coughlin, and the members of Holmdel’s 13th District legislative delegation, Senator Declan O’Scanlon, Assemblywoman Serena DiMaso, and Assemblyman Gerry Scharfenberger.

**CERTIFICATION**

I, Wendy L. Patrovich, Township Clerk of the Township of Holmdel, do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on March 9, 2021.

Wendy L. Patrovich, RMC/CMR  
Township Clerk

**TOWNSHIP OF HOLMDEL  
COUNTY OF MONMOUTH**

**RESOLUTION EXPRESSING OPPOSITION TO LEGISLATION IMPOSING  
PREVAILING WAGE REQUIREMENTS ON PRIVATE PROJECTS  
RECEIVING TAX ABATEMENTS OR TAX EXEMPTIONS (A-1571/S-1956)**

**WHEREAS**, the Legislature is currently considering Bills A-1571 and S-1956 that would impose prevailing wage requirements on private projects receiving tax abatements or tax exemptions; and

**WHEREAS**, this legislation would negatively impact municipalities that utilize tax abatements or tax incentives to encourage redevelopment, as it would undermine the value of tax incentives that are granted, in turn hamstringing municipalities in their efforts to revitalize communities; and

**WHEREAS**, Holmdel has successfully utilized tax incentives to foster the Bell Works redevelopment, which has led to the effective re-use of a two-million square foot complex to statewide acclaim, and if previously enacted this legislation could have potentially jeopardized this feat.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Holmdel in the County of Monmouth, State of New Jersey that it hereby expresses its opposition to legislation imposing prevailing wage requirements on private projects receiving tax abatements or tax exemptions, as provided in Bills A-1571 and S-1956.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be transmitted to Governor Phil Murphy, Senate President Steve Sweeney, Assembly Speaker Craig Coughlin, and the members of Holmdel's 13th District legislative delegation, Senator Declan O'Scanlon, Assemblywoman Serena DiMaso, and Assemblyman Gerry Scharfenberger.

**CERTIFICATION**

I, Wendy L. Patrovich, Township Clerk of the Township of Holmdel, do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on March 9, 2021.

Wendy L. Patrovich, RMC/CMR  
Township Clerk

2021-85

RESOLUTION

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the following candidate be appointed as Holmdel Township Full-Time Building Subcode Official, subject to approval by the New Jersey Civil Service Commission:

Dennis Sassa                      Building Subcode Official      \$76,000 per year

CERTIFICATION

I, Wendy L Patrovich, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at the Regular Meeting held on March 9, 2021.

Wendy L Patrovich, RMC/CMR  
Township Clerk

**RESOLUTION PROVIDING FOR TEMPORARY EMERGENCY BUDGET**

**WHEREAS**, an emergent condition has arisen in the that the Township of Holmdel is expected to enter contracts, commitments, or payments prior to the 2021 budget and no adequate provision has been made in the 2021 temporary budget for the aforesaid purposes, and

**WHEREAS**, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for said purposes, and

**WHEREAS**, the total emergency appropriation resolutions adopted in the year 2021 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$638,000.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Township Committee of the Township of Holmdel (not less than two-thirds of all members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20 that emergency appropriations be and the same hereby made in the amount of \$638,000 as follows:

Information Technology – Other Expenses	\$100,000
Employee Group Insurance – Other Expenses	400,000
In Lieu of Insurance – Other Expenses	88,000
Central Repair – Other Expenses	<u>50,000</u>
Total	<u>\$638,000</u>

Said emergency temporary appropriations will be provided for in the 2021 budget.

That one certified copy of this resolution be filed with the Director of the Division of Local Government Services.

**CERTIFICATION**

I, Wendy L Patrovich, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on March 9, 2021.

Wendy L Patrovich, RMC/CMR  
Township Clerk

RESOLUTION AWARDING CONTRACT RENTALS AT BAYONET FARM & SWIM CLUB

WHEREAS, bids were received on February 25, 2021 for Rental of Tents/Chairs/Tables and Lights for Bayonet Farm for a one-year contract with option to renew one year, and alternate bid for the tent rentals at the Holmdel Swim Club; and

WHEREAS, the following Bids were received:

<u>BAYONET FARM</u>		<u>SWIM CLUB</u>
Tents For Rent	\$44,913.98	\$44,209.66
Jacques Exclusive Caterers	\$18,552.00	\$13,000.00

WHEREAS, the Township Qualified Purchasing Agent has recommended that Jacques Exclusive Caterers is the apparent lowest responsible bidder, for their Bayonet Farm Base bid in the amount of \$18, 552, and their alternate bid for the Swim Club in the amount of \$13,000.00.

WHEREAS, the Chief Financial Officer has certified to the purchasing agent that funds are available.

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Holmdel hereby awards a contract to Jacques Exclusive Caterers in accordance with the bid documents for the rentals at Bayonet Farm in the amount of \$18,552.00 and Holmdel Swim Club in the amount of \$13,000.00 consistent with the foregoing.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to Jacques Exclusive Caterers, Township Director of Recreation and the Township Qualified Purchasing Agent.

CERTIFICATION

I, Wendy L Patrovich, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on March 9, 2021

Wendy L Patrovich, RMC/CMR  
Township Clerk

**RESOLUTION AUTHORIZING CHANGE ORDER NUMBER 3 FOR THE HOLMDEL  
FIREHOUSE PROJECT**

WHEREAS, the Township of Holmdel awarded the 2020 contract to Pharos Enterprises, LLC for the Construction of a Firehouse at 12 Crawfords Corner Road in the amount of \$4,107,000.00; and

WHEREAS, the work relating to this contract is ongoing, and the Township Architect has submitted a report dated March 3, 2021 requesting approval for Change Order #3 for an increase to the contract amount of \$20,293.56; and

WHEREAS, this Change Order additionally increases the contract price by \$45,015.97.

WHEREAS, the Chief Financial Officer has Certified that funding is available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that Change Order #3 be approved to the referenced contract.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to Pharos Enterprises, LLC, Chief Financial Officer, and Township Qualified Purchasing Agent.

**CERTIFICATION**

I, Wendy L Patrovich, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on March 9, 2021

Wendy L Patrovich, RMC/CMR  
Township Clerk

TOWNSHIP OF HOLMDEL  
COUNTY OF MONMOUTH

RESOLUTION CONSENTING TO MAYORAL APPOINTMENTS OF PHIL ONDRUSH,  
MARCUS PETTYJOHN JR. AND LARRY FINK TO THE AGRICULTURAL ADVISORY  
COMMITTEE

WHEREAS, pursuant to N.J.S.A. 4:1C-43.1 and N.J.A.C. 2:76-17A.3, the Township of Holmdel maintains an Agricultural Advisory Committee, which shall be comprised of members that are appointed by the mayor with the consent of the municipal governing body; and

WHEREAS, by initiating a motion to this Resolution, the Mayor has nominated the following individuals to serve on Holmdel's Agricultural Advisory Committee, for two-year terms expiring on December 31, 2022: Phil Ondrush, Marcus Pettyjohn Jr. and Larry Fink; and

WHEREAS, the Township Committee seeks to provide its consent to the appointment of the foregoing individuals.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Holmdel hereby consents to the Mayor's appointment of Phil Ondrush, Marcus Pettyjohn Jr. and Larry Fink to two-year terms on Holmdel's Agricultural Advisory Committee, expiring on December 31, 2022.

BE IT FURTHER RESOLVED that all previous resolutions relating to the Agricultural Advisory Committee are hereby repealed in their entirety

CERTIFICATION

I, Wendy L Patrovich, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on March 9, 2020.

Wendy L Patrovich, RMC/CMR  
Township Clerk

**ORDINANCE NO. 2021-07**

**TOWNSHIP OF HOLMDEL  
COUNTY OF MONMOUTH**

**ORDINANCE AMENDING SECTION 2-26.9, TITLED “SPECIAL  
DUTY ASSIGNMENTS”**

**WHEREAS**, the Township of Holmdel maintains Holmdel Township Ordinance § 2-26.9, titled “Special Duty Assignments”; and

**WHEREAS**, based upon the recommendations of the Holmdel Township Police Department, the Township Committee seeks to amend this Ordinance to codify the fees applicable to special duty assignments and complete various technical modifications.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Holmdel in the County of Monmouth, State of New Jersey, as follows:

**SECTION 1.**

**Section 2-26.9 of the Revised General Ordinances of the Township of Holmdel is hereby revised as follows:**

a. Any and all extra duty assignments for Police personnel shall be determined and approved by the Chief of Police or his/her designee. No Police Officer shall perform special duty assignments for private parties for compensation other than through the procedure set forth in this section. The Chief shall obtain such information as he/she determines necessary and is authorized to approve such special duty police work in accordance with this section. The Chief of Police may assign a patrol vehicle for use in performing extra duty if and in the event it is determined that the use of a patrol vehicle is necessary to perform the contracted duty. The Chief may deny the assignment or use of Police Officers or vehicles and/or impose any condition or requirement as in his sole discretion and determination as in the best interest of the Township and/or the Police Officers or public safety. The Chief shall be guided by the nature of the assignment and should avoid those with conflicts of interest and/or high risk or injury. ~~The Chief of Police may assign a patrol vehicle for use in performing extra duty if and in the event it is determined that the use of a patrol vehicle is necessary to perform the contracted duty.~~

b. – c. [NO CHANGES]

e- d.

1. The per-hour fee for special duty assignments shall be the prevailing per-hour overtime salary rate paid to senior patrol officers at the highest step pursuant to the collective bargaining agreement, whether in force or expired, governing such salaries at the time that the special duty assignment is performed.

2. In the event that a public school or private school, as defined in N.J.S.A. 18A:1-1, requests a special duty assignment for a sporting event that it is hosting on its

grounds within the Township of Holmdel, the hourly fee established under paragraph (1) shall be reduced by twenty (20%) percent.

3. In the event that a vendor requests special duty assignments that require steady and recurring staffing of Police Officers, the Chief of Police and Township Administrator may, at their discretion, authorize a long-term special duty assignment rate to be agreed upon with the vendor, ranging from \$30.00 per hour up to the hourly rate established under paragraph (1), as well as any agreed-upon hourly rate increases for holidays. Any long-term special duty assignment rate established pursuant to this paragraph shall be negotiated on a non-discriminatory basis and determined based upon factors including the duration of the proposed long-term special duty assignment and the type of work involved.

4. All payment for special duty assignments shall be made through a special Police fund established by the Municipal Treasurer from which payment shall be made to the individual Police Officers performing such service.

5. Individual Police Officers performing special duty assignments shall be paid the amount of the hourly fee charged by the Township, less a \$9.00 per hour administrative fee to be retained by the Township, and less any required deductions. For long-term special duty assignments, the Chief of Police and Township Administrator may, at their discretion, authorize a reduction in the per hour administrative fee to a reduced amount between \$2.50 and \$9.00 per hour, based upon factors including the type of work and its cost impact upon the Holmdel Township Police Department.

~~All payments from the trust fund shall be made to the Police Officers subject to required deductions and an administrative fee to be retained by the Township. The charges for such services shall be set forth annually in a resolution adopted by the Governing Body and amended as determined by the Governing Body.~~

6. Any dispute between the contractor vendor and the Police Officer on assignment as to services required or compensation due shall be determined by the Chief. His/her decision shall be final and binding.

~~d. e. All special duty assignments shall be with the municipality, unless specific written approval is given by the Chief to the officer to work outside of the municipality. In the event special duty assignments cannot be filled by Police Officers of the Holmdel Township Police Department, the Chief of Police may contact adjoining other municipal Police Departments to see if they are willing to perform such special duty assignments. If another municipal Police Department fills an available special duty assignment within Holmdel Township, the vendor shall be subject to the fees imposed by that municipal Police Department.~~

~~f. The minimum hire out is four hours for road jobs special duty assignments, and three hours for all other jobs special duty assignments subject to the modified fee contained in section (d)(2). If any assignment is canceled by the vendor on less than an hour's two hours' notice, there shall be a charge for a three or four-hour minimum imposed, whichever is applicable under this paragraph, dependent upon the type of job.~~

g. – i. [NO CHANGES]

**SECTION 2. Severability.**

If any section, subsection or paragraph of this ordinance be declared unconstitutional, invalid or inoperative, in whole or in part, by a court of competent jurisdiction, such chapter, section subchapter or paragraph shall to the extent that is not held unconstitutional, invalid or inoperative remain in full force and effect and shall not affect the remainder of this ordinance.

**SECTION 3. Repealer.**

All ordinances and resolutions, and parts of ordinances and resolutions which are inconsistent with provisions of this ordinance shall be, and are hereby, repealed to the extent of any such inconsistency.

**SECTION 4. Effective Date.**

This ordinance shall take effect upon final adoption and publication in accordance with law.

**LEGAL NOTICE**

*Publication by Summary Pursuant to N.J.S.A.40:49-2*

This Ordinance amends the Township's ordinance governing special duty assignments.

The foregoing ordinance was introduced and passed on the first reading at a meeting of the Township Committee of the Township of Holmdel held on March 9, 2021 and will be considered for final passage and adoption at a meeting of said Township Committee to be held on March 23, 2021 at Township Hall, 4 Crawfords Corner Road, Holmdel, NJ at 7:30 PM at which time and place all persons desiring to be heard thereon will be given full opportunity. The meeting is scheduled to take place at the Holmdel Township Municipal Building located at 4 Crawfords Corner Road Holmdel, New Jersey. Notwithstanding the foregoing, the Township of Holmdel reserves the right to conduct this meeting on an electronic basis, pursuant to P.L. 2020, c 11, in which chase login information will be provided at [www.holmdeltownship.com](http://www.holmdeltownship.com) and the public hearing will be conducted electronically while affording full public participation.

Gregory Buontempo, Mayor

Attest:  
Wendy L Patrovich, RMC/CMR  
Township Clerk

## TOWNSHIP OF HOLMDEL

### AN ORDINANCE AMENDING CHAPTER 13 PARKS AND RECREATIONAL FACILITIES, SECTION 13-3 SWIM CENTER, SECTION 13-3.2, FEES AND CHARGES OF THE CODE OF THE TOWNSHIP OF HOLMDEL 2021-06

BE IT ORDAINED by the Township Committee of the Township of Holmdel, County of Monmouth and State of New Jersey as follows: (additions are underlined, and deletions are in [brackets]):

**Section 1.** Section 13-3.2 is hereby amended as to the amount of fees as follows:

a. Memberships. The classes of membership and fees for the year are as follows. All fees shall be paid in full.

- |   |                                |                    |              |
|---|--------------------------------|--------------------|--------------|
| (1) Resident family membership:   | <del>[Prior to April 15]</del> | <del>[\$585]</del> | <u>\$650</u> |
|   | <u>After May 1</u>             | <del>[\$645]</del> | <u>\$700</u> |
| (2) Resident individual membership 18 years or older, proof Required:         | <del>[Prior to April 15]</del> | <del>[\$330]</del> | <u>\$375</u> |
|   | <u>After May 1st</u>           | <del>[\$385]</del> | <u>\$425</u> |
| (3) Resident senior citizen membership 62 years or older, proof required:     | <del>[Prior to April 15]</del> | <del>[\$135]</del> | <u>\$175</u> |
|   | <u>After May 1</u>             | <del>[\$155]</del> | <u>\$225</u> |
| (4) Non-resident family:  | <del>[Prior to April 15]</del> | <del>[\$780]</del> | <u>\$850</u> |
|   | <u>After May 1</u>             | <del>[\$830]</del> | <u>\$900</u> |
| (5) Non-resident individual membership 18 years or older, proof required:     | <del>[Prior to April 15]</del> | <del>[\$425]</del> | <u>\$475</u> |
|   | <u>After May 1</u>             | <del>[\$475]</del> | <u>\$525</u> |
| (6) Non-resident senior citizen membership 62 years or older, proof required: | <del>[Prior to April 15]</del> | <del>[\$185]</del> | <u>\$250</u> |
|   | <u>After May 1</u>             | <del>[\$205]</del> | <u>\$300</u> |

(7) August/Labor Day only Family (membership available ONLY after seasonal membership reaches capacity)

Resident family: \$400

Non-resident family: \$445

(8) August/Labor Day only Individual (membership available ONLY after seasonal membership reaches capacity)

Resident: \$250

Non-resident: \$295

(9) Swim Lessons

Members: [\$50] \$75 class

~~[Non-Members: \$75 class]~~

(10) Swim Team Fee (member)

First Child: [\$80] \$75

Each Additional Child: [\$65] \$50

~~[Late Fee after 6/20/15: \$15 each child]~~

Swim Team Only Individual (membership limited to swim team)

Resident ~~[\$250]~~ \$300

Non-Resident ~~[\$275]~~ \$350

Volunteer Work Bond \$50

~~[(11) Guest Book — Book of 5 Passes \$40]~~

~~[(12)]~~ (11) Daily Guest Pass (Members) [\$10] \$12

~~[ Twilight Guest Pass (after 5 PM — Members) \$ 5]~~

~~[(13)]~~ (12) Replacement ID Card Fee \$10

(13) Dive Team with membership \$75

~~(14) Labor Day Guest Fee – Guest of Member \$ 5~~

~~(15) Family Day Entrance Fee (non-member) [\$5] \$10~~

b. No Change

c. No Change

d. No Change

e. No Change

**Section 2.** The remainder of all other sections and subsections of the aforementioned ordinance not specifically amended by this ordinance shall remain in full force and effect.

**Section 3.** All Ordinances or parts thereof inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency.

**Section 4.** If any section paragraph, subdivision, clause or provision of this ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of this ordinance shall be deemed valid and effective.

**Section 5.** This ordinance shall take effect upon its passage and publication according to law.

## LEGAL NOTICE

The foregoing ordinance was introduced and passed on the first reading at a meeting of the Township Committee of the Township of Holmdel held on February 23, 2021 and will be considered for final passage and adoption at a meeting of said Township Committee to be held on March 9, 2021 at Township Hall, 4 Crawford's Corner Road, Holmdel, NJ at 7:30 PM at which time and place all persons desiring to be heard thereon will be given full opportunity. The meeting is scheduled to take place at the Holmdel Township Municipal Building located at 4 Crawford's Corner Road Holmdel, New Jersey. Notwithstanding the foregoing, the Township of Holmdel reserves the right to conduct this meeting on an electronic basis, pursuant to P.L. 2020, c 11, in which chase login information will be provided at [www.holmdeltownship.com](http://www.holmdeltownship.com) and the public hearing will be conducted electronically while affording full public participation.

Gregory Buontempo, Mayor

Attest:

Wendy L Patrovich, RMC/CMR  
Township Clerk