

Township Committee Meeting February 13, 2018

The Regular Meeting of the Holmdel Township Committee was called to order by Mayor Critelli at 6:30 PM.

Statement read by Mayor:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act adequate notice of this meeting has been provided in the notice which was sent to the Asbury Park Press, the Courier, the Independent and the Two River Times and posted on the bulletin board in the lobby at Town Hall, and a copy filed in the Township Clerk's Office on January 5, 2018.

Present on Roll Call:

Mayor Thomas Critelli
Deputy Mayor Rocco Pascucci
Eric Hinds, Township Committeeman
Gregory Buontempo, Township Committeeman

Absent:

Michael Nikolis, Township Committeeman

Also Present:

Donna Vieiro, Township Administrator
Jeanette Larrison, Chief Financial Officer
Francis W. Mullan, Township Engineer
Michael Collins, Township Attorney
Wendy Patrovich, Deputy Township Clerk

Resolution to Enter into Executive Session

WHEREAS, the Open Public Meetings Act provides that the Township Committee may enter into Executive Session to discuss matters that are of a confidential nature, pursuant to N.J.S.A. 10:4-12; and

WHEREAS, it is recommended by the Township Attorney and Township Administrator that the Township Committee enter into Executive Session to discuss matters set forth hereinafter which are permissible for discussion in Executive Session.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holmdel, County of Monmouth, State of New Jersey, that the Township Committee shall enter into Executive Session to discuss the following matters:

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- a. I/M/O Affordable Housing
- b. AD-IN Sport Foundation v. Township of Holmdel

BE IT FURTHER RESOLVED that the minutes of the Executive Session shall be released to the public when the need for confidentiality no longer exists.

Motion was made by Mr. Dr. Pascucci seconded by Mr. Buontempo to adopt the above Resolution. Carried on roll call vote: Mr. Buontempo, Mr. Hinds, Dr. Pascucci, Mayor Critelli; Nays: None; Abstain: None; Absent: Mr. Nikolis

The Meeting reconvened at 7:30 PM and Mayor Critelli led the Pledge of Allegiance and Moment of Silent Prayer.

Proclamations

Ava Hernando

WHEREAS, Ava Hernando was named to the 2017 USA Gymnastics Trampoline & Tumbling World Age Group Team; and

WHEREAS, Ava represented Holmdel, NJ and the United States of America as a member of Team USA at the 2017 Trampoline & Tumbling World Age Group Competitions held in Sofia, Bulgaria from November 16th through November 19th; and

WHEREAS, Ava and her teammate Vivian Schanley from Millstone, NJ, came in first place in Synchronized Trampoline; and

WHEREAS, Ava & Vivian earned Gold Medals and were named World Champions in the Girls 11-12 year old age group; and

WHEREAS, the success enjoyed by Ava is due, in part, to the dedication of her coaches Tatiana Kovaleva and Steven Gluckstein and all of her teammates from Elite Trampoline Academy.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel on this 13th Day of February 2018 that congratulations be extended, both personally and officially on behalf of the residents of the community to Ava Hernando for her outstanding achievements; and

BE IT FURTHER RESOLVED that a suitably engrossed copy of this resolution be presented as a small token of the esteem in which she is held; and

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BE IT FURTHER RESOLVED that best wishes are extended for continued success in all of her endeavors.

Holmdel Hornets Division 10 Competitive Cheer Squad

WHEREAS, Holmdel Hornets Division 10 Competitive Cheer Squad had a successful season cheering on the Holmdel Football Association's 10U Football Team; and

WHEREAS, the team came in first place and was named the 2017 American Youth Cheer Jersey Shore Champions; and

WHEREAS, the team came in first place and was named the 2017 American Youth Cheer Big East Regional Champions; and

WHEREAS, the team came in third place at the 2017 American Youth Cheer National Championships; and

WHEREAS, Demonstrators Isabella Hernando, Jillian Demarco and Sophia Fanzini have worked tirelessly with the girls getting them ready for their competitions; and

WHEREAS, the success enjoyed by the Holmdel Hornets Division 10 Competitive Cheer Squad is due, in part, to the dedication of Head Coach Lori Hernando, Assistant Coaches Cara Masucci, Jennifer Baker, Renee Pescatore, and Team Mom Susan Hammer.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel on this 13th Day of February 2018, that congratulations be extended to the following, both personally and officially on behalf of the residents of the community for their outstanding achievements: Julissa Adams, Paige Baker, Melania Bodnar, Hadyn Byruch, Serena Cermele, Sophia Dietz, Ava Fanzini, Megan Flannery, Brea Gallo, Julia Hammer, Emilia Hernando, Juliana Kennedy, Julia Koechley, Anna Koechley, Eva Lazarou, Mia Marino, Isabella Masucci, Ava Pescatore, Sydney Rosen, Paige Tatro, and Caitlin Wirhouski; and

BE IT FURTHER RESOLVED that a suitably engrossed copy of this resolution be presented to the team as a small token of the esteem in which they are held; and

BE IT FURTHER RESOLVED that best wishes are extended to all for continued success in all of their endeavors.

Holmdel Hornets Division 14 Competitive Cheer Squad

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WHEREAS, Holmdel Hornets Division 14 Competitive Cheer Squad had a successful season cheering on the Holmdel Football Association's 12U Football Team; and

WHEREAS, the team came in first place and was named the 2017 American Youth Cheer Jersey Shore Champions; and

WHEREAS, the team came in first place and was named the 2017 American Youth Cheer Big East Regional Champions; and

WHEREAS, the team came in third place at the 2017 American Youth Cheer National Championships; and

WHEREAS, the success enjoyed by the Holmdel Hornets Division 14 Competitive Cheer Squad is due, in part, to the dedication of Head Coach Alma Russo, Assistant Coaches Maria Calcaterra, Linda Lautenberg and Mary Rice.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel on this 13th Day of February 2018 that congratulations be extended to the following, both personally and officially on behalf of the residents of the community for their outstanding achievements: Laney Abbes, Kathleen Bauer, Ava Calcaterra, Ava Cherchio, Sophia Desarno, Rebecca Hancock, Katie Lautenberg, Milena Luccarelli, Grace Mendini, Lauren O'Brien, Angelina Petriello, Danielle Porcelli, Paulina Porcelli, Mande Rice, Nikki Rice, Riley Russo, Emily Savarese, Alexandra Sciortino, Kaylyn Sidhu, Paige Singer, Samantha Sportelli, Noelle Stanziale, and Avery Tatro; and

BE IT FURTHER RESOLVED that a suitably engrossed copy of this resolution be presented to the team as a small token of the esteem in which they are held; and

BE IT FURTHER RESOLVED that best wishes are extended to all for continued success in all of their endeavors.

Consent Agenda

Bills Payable

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the claims listed below on the Schedule of Bills Payable on February 13, 2018 be and the same hereby are approved and the Chief Financial Officer is authorized to pay said claims.

FUND DISTRIBUTION	7-01	CURRENT FUND	\$	137,971.79
FUND DISTRIBUTION	7-07	Sewer	\$	2,000.00
FUND DISTRIBUTION	7-12		\$	3,286.20
		Year Total	\$	143,257.99

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FUND DISTRIBUTION	8-01	CURRENT FUND	\$	421,914.83
FUND DISTRIBUTION	8-07	SEWER	\$	153,231.98
FUND DISTRIBUTION	8-12		\$	77,779.46
FUND DISTRIBUTION	8-26	POOL OPER	\$	49.95
		YEAR TOTAL	\$	652,976.22
FUND DISTRIBUTION	C-04	GENERAL CAPT	\$	58,948.31
FUND DISTRIBUTION	C-08	SEWER	\$	533.75
		YEAR TOTAL	\$	59,482.06
FUND DISTRIBUTION	D-02	DOG TRUST	\$	1,561.2
FUND DISTRIBUTION	G-02	STATE/FED	\$	3,158.80
FUND DISTRIBUTION	T-12	OTHER TRUSTS	\$	2,646.10
FUND DISTRIBUTION	T-24	FAIR HOUSING	\$	16,901.50
		YEAR TOTAL	\$	19,547.60
		Total Of All Funds:	\$	879,983.87
		Total of all Projects:	\$	75,648.27

Motion was made by Mr. Dr. Pascucci seconded by Mr. Buontempo to adopt the above Resolution. Carried on roll call vote: Mr. Buontempo, Mr. Hinds, Dr. Pascucci, Mayor Critelli; Nays: None; Abstain: None; Absent: Mr. Nikolis

Adopt Resolution Awarding a Contract to Purchase a Harley Davidson for Police Department

WHEREAS, bids were received at the Municipal Building, Crawfords Corner Road, Holmdel, New Jersey for a Harley-Davidson Motorcycle; and

WHEREAS, the following bids were received:

<u>Contractor</u>	<u>Amount</u>
Hannum's Mt. Holly Sales	\$19,856.00
Shoreline Harley-Davidson	\$21,354.65
Rommel Harley-Davidson.	\$27,743.00

and

WHEREAS, the Township Qualified Purchasing Agent has recommended an award be made to Hannum's Mt. Holly Sales; and

WHEREAS, the proposal submitted by Hannum's exceeds the \$17,500 Pay-to-Play limit and therefore, disclosure forms were requested and have been on file with the Township Clerk since January 3, 2018; and

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WHEREAS, the Chief Financial Officer has certified to the Township Clerk that funds are available.

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Holmdel hereby awards a contract to Hannum's Mt. Holly Sales in accordance with the bid documents in the amount of \$19,856.00.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to Hannum's Mt. Holly Sales, the Township Chief Financial Officer, Township Administrator, Township Qualified Purchasing Agent, and to each of the unsuccessful bidders together with a return of any bid security.

Motion was made by Mr. Dr. Pascucci seconded by Mr. Buontempo to adopt the above Resolution. Carried on roll call vote: Mr. Buontempo, Mr. Hinds, Dr. Pascucci, Mayor Critelli; Nays: None; Abstain: None; Absent: Mr. Nikolis

Resolution Appointing Class I Special Officer for 2018

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the following individual be and hereby is appointed to the position of Class 1 Special Officer: Daisy Agostini

Motion was made by Mr. Dr. Pascucci seconded by Mr. Buontempo to adopt the above Resolution. Carried on roll call vote: Mr. Buontempo, Mr. Hinds, Dr. Pascucci, Mayor Critelli; Nays: None; Abstain: None; Absent: Mr. Nikolis

Resolution Refunding Recreation Fees

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the following Recreation Fees be returned:

Bryan Wiener	Refund Daddy Daughter Dance	\$100.00
Francine Campis	Refund Senior Workout	\$ 84.00
Jessica Diehl	Refund Cancelled Class	\$110.00

Motion was made by Mr. Dr. Pascucci seconded by Mr. Buontempo to adopt the above Resolution. Carried on roll call vote: Mr. Buontempo, Mr. Hinds, Dr. Pascucci, Mayor Critelli; Nays: None; Abstain: None; Absent: Mr. Nikolis

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Resolution Awarding Contract of Swim Club Concession Stand

WHEREAS, bids were received at the Municipal Building, 4 Crawfords Corner Road, Holmdel, New Jersey for the Swim Club Concession Stand; and

WHEREAS, the following bids were received;

<u>Contractor</u>	<u>Amount</u>
All Around Concessions:	\$11,500 for 2018 season
Mattellie's LLC:	\$ 9,751 for 2018 season

and;

WHEREAS, the Concession bid is for a period of one year with the option to renew for an additional two years in the amount of \$11,500 for 2019 season and \$12,000 for the 2020 season; and

WHEREAS, the contract is eligible to be bid as a competitive contract and all requirements for the competitive contracting process have been followed; and

WHEREAS, the Township Qualified Purchasing Agent has recommended an award be made to All Around Concession.

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Holmdel hereby awards a contract to All Around Concessions in accordance with the bid documents in the amount of \$11,500 for the 2018 season.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to All Around Concessions, Mattellie's, LLC, Township's Recreation Director, and the Township Qualified Purchasing Agent.

Motion was made by Mr. Dr. Pascucci seconded by Mr. Buontempo to adopt the above Resolution. Carried on roll call vote: Mr. Buontempo, Mr. Hinds, Dr. Pascucci, Mayor Critelli; Nays: None; Abstain: None; Absent: Mr. Nikolis

Resolution Authorizing the County of Monmouth Mosquito Control Division to Conduct Aerial Mosquito Control Operation Within The Township of Holmdel

WHEREAS, THE Monmouth County Board of Chosen Freeholders, pursuant to NJSA 26;9-27 et seq. has elected through its Mosquito Control Division to perform all acts necessary for the elimination of mosquito breeding areas and/or to exterminate mosquitoes within the county; and

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WHEREAS, the County has instituted an Integrated Pest Management Program consisting of surveillance, water management, biological control, and chemical control to exterminate the mosquito population within the county of Monmouth; and

WHEREAS, prior to conducting aerial dispensing operations over a designated "congested area", the County is required, pursuant to Federal Aviation Administration Regulation (FAR Part 137.51) to secure prior written approval from the governing body of the political subdivision over which the aircraft is to be operated; and

WHEREAS, the Township of Holmdel is dedicated as a "congested area" by the Federal Aviation Administration and the County has requested that this governing body consent to its proposed aerial dispensing operations.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee as follows:

1. The Township Committee hereby authorizes the County of Monmouth Mosquito Control Division or its agent to apply pesticides by aircraft for mosquito control in certain areas of the municipality designed by the County as being either larval mosquito habitat or areas harboring high populations of mosquitoes constituting either a nuisance, a health hazard, or both with the understanding that:
 - a. The County shall utilize pesticides, application equipment and aircraft that are approved for aerial applications by the applicable Federal (USEPA) and State (NJDEP) agencies; and
 - b. Such operations will be performed in compliance with applicable Federal and State regulations; and
 - c. The County will notified the Police Department of each municipality over which aerial pesticide operations are planned prior to commencement of such operations.

Motion was made by Mr. Dr. Pascucci seconded by Mr. Buontempo to adopt the above Resolution. Carried on roll call vote: Mr. Buontempo, Mr. Hinds, Dr. Pascucci, Mayor Critelli; Nays: None; Abstain: None; Absent: Mr. Nikolis

Adopt Resolution Approving Tonnage Grant Application

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

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WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grant, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the Municipality; and

WHEREAS, a resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and to indicate the assent of the Township of Holmdel to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holmdel that Holmdel Township hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Victor Stevens to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust to be used solely for the purposes of recycling.

Motion was made by Mr. Dr. Pascucci seconded by Mr. Buontempo to adopt the above Resolution. Carried on roll call vote: Mr. Buontempo, Mr. Hinds, Dr. Pascucci, Mayor Critelli; Nays: None; Abstain: None; Absent: Mr. Nikolis

Resolution Refunding Continued Certificate of Occupancy Fees

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the following Continued Certificate of Occupancy fee be returned:

Christine and Peter Rush \$125.00

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Motion was made by Mr. Dr. Pascucci seconded by Mr. Buontempo to adopt the above Resolution. Carried on roll call vote: Mr. Buontempo, Mr. Hinds, Dr. Pascucci, Mayor Critelli; Nays: None; Abstain: None; Absent: Mr. Nikolis

Resolution Approving Renewal of Contract with Fyr Fyter for Fire Extinguisher & Oxygen Bottles

WHEREAS, on February 28, 2017 the Township of Holmdel awarded a contract for Fire Extinguisher/Oxygen Services for multiple facilities throughout the Township; and

WHEREAS, the contract was awarded for a term of one year with the option to renew for an additional one year; and

WHEREAS, it has been determined that it is in the best interest of Holmdel Township to renew the contract with Fyr Fyter for the 2018 contract year; and

WHEREAS, the final amount of the contract will be determined by the repairs and replacement as necessary; and

WHEREAS, there is no increase in rates for 2018; and

WHEREAS, the Chief Financial Officer has certified to the Purchasing Agent that funds are available;

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Holmdel hereby exercises the option to renew the contract with Fyr Fyter for Fire Extinguisher/Oxygen Services for the 2018 contract year.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to Fyr Fyter, Holmdel Township Police Department, Director of Operations & Infrastructure and the Township Qualified Purchasing Agent.

Motion was made by Mr. Dr. Pascucci seconded by Mr. Buontempo to adopt the above Resolution. Carried on roll call vote: Mr. Buontempo, Mr. Hinds, Dr. Pascucci, Mayor Critelli; Nays: None; Abstain: None; Absent: Mr. Nikolis

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Resolution Authorizing the Renewal of the Contract with Jacques Exclusive Caterers for rental of tents, tables, chairs and lighting for events at Bayonet Farms

WHEREAS, in December 2016 the Township of Holmdel awarded a contract, to Jacques Exclusive Caterers for the rental of tents, tables, chairs and lighting for events at Bayonet Farms, 41 Middletown Rd.; and

WHEREAS, the contract was awarded for a term of one year with the option to renew for an additional one year; and

WHEREAS, it has been determined that it is in the best interest of Holmdel Township to renew the contract with Jacques Exclusive Caterers for the 2018 contract year; and

WHEREAS, the contract is awarded on an as needed basis; and

WHEREAS, a certification of availability of funds shall be provided by the Township Chief Financial Officer on each purchase order as supplies are required and prior to liability being incurred.

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Holmdel hereby exercises the option to renew the contract with Jacques Exclusive Caterers for the rental of tents, tables, chairs and lighting services for the 2018 contract year.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to Jacques Exclusive Caterers the Townships Recreation Director and the Township Qualified Purchasing Agent.

Motion was made by Mr. Dr. Pascucci seconded by Mr. Buontempo to adopt the above Resolution. Carried on roll call vote: Mr. Buontempo, Mr. Hinds, Dr. Pascucci, Mayor Critelli; Nays: None; Abstain: None; Absent: Mr. Nikolis

Resolution Authorizing the Renewal the Contract with Sparkling Pools for the Opening/Closing of Holmdel Swim club for 2018 Season

WHEREAS, on March 28, 2017 the Township of Holmdel awarded a contract to Sparkling Pools for the opening/closing of the Holmdel Swim Club; and

WHEREAS, the contract was awarded for a term of one year with the option to renew for an additional one year term; and

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WHEREAS, it has been determined that it is in the best interest of Holmdel Township to renew the contract with Sparkling Pools for the 2018 contract year in the amount of \$21,400; and

WHEREAS, the Chief Financial Officer has certified to the Purchasing Agent that funds are available.

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Holmdel hereby exercises the option to renew the contract with Sparkling Pools for opening/closing services of the Holmdel Swim Club for the 2018 contract year.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to Sparkling Pools, the Townships Recreation Director and the Township Qualified Purchasing Agent

Motion was made by Mr. Dr. Pascucci seconded by Mr. Buontempo to adopt the above Resolution. Carried on roll call vote: Mr. Buontempo, Mr. Hinds, Dr. Pascucci, Mayor Critelli; Nays: None; Abstain: None; Absent: Mr. Nikolis

Resolution Appointing HMC, Inc., David Roach, President as Bloodborne Pathogen & Right To Know Consultant

WHEREAS, the Township of Holmdel is required, by law, to appoint a Bloodborne Pathogen; and

WHEREAS, David Roache, President of HMC, Inc. has submitted a proposal and subsequent review has determined that his qualifications suit the needs of the Township; and

WHEREAS, Mr. Roache will also be responsible for the Right to Know Training as required by law.

WHEREAS, the Chief Financial Officer has certified to the Purchasing Agent that funds are available.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that David Roache, President of HMC, Inc. be appointed as Holmdel Township's Bloodborne Pathogen and Right to Know Consultant at an hourly rate of \$75.00 through December 31, 2018.

Motion was made by Mr. Dr. Pascucci seconded by Mr. Buontempo to adopt the above Resolution. Carried on roll call vote: Mr. Buontempo, Mr. Hinds, Dr. Pascucci, Mayor Critelli; Nays: None; Abstain: None; Absent: Mr. Nikolis

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Resolution Appointing Dr. Mark White as Employee Assistance Professional

WHEREAS, the Township of Holmdel wishes to retain an Employee Assistance Professional, EAP to provide EAP services to all Township employees; and

WHEREAS, Mark White PH,D, P.A. has submitted a proposal and subsequent review has determined that his qualifications suit the needs of the Township.

WHEREAS, the Chief Financial Officer has certified to the Purchasing Agent that funds are available.

NOW THEEFORE, BE IT RESOLVED that the Mayor and Township Committee of the Township of Holmdel hereby appoint Mark White PH.D, P.A. to provide Employee Assistance Services for 2018 at an annual retainer rate of \$3,500.

Motion was made by Mr. Dr. Pascucci seconded by Mr. Buontempo to adopt the above Resolution. Carried on roll call vote: Mr. Buontempo, Mr. Hinds, Dr. Pascucci, Mayor Critelli; Nays: None; Abstain: None; Absent: Mr. Nikolis

Resolution Approving Hiring of a Laborer in Department of Public Works

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the following individual be and hereby is hired to the position of Laborer in the Department of Public Works, subject to approval by the New Jersey Civil Service Commission:

Anthony Facchini	Laborer	\$33,864
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Motion was made by Mr. Dr. Pascucci seconded by Mr. Buontempo to adopt the above Resolution. Carried on roll call vote: Mr. Buontempo, Mr. Hinds, Dr. Pascucci, Mayor Critelli; Nays: None; Abstain: None; Absent: Mr. Nikolis

Resolution Awarding Contract for Pole Storage Building to Dutchman Contracting, LLC

WHEREAS, on January 30, 2018 bids were received at the Municipal Building, 4 Crawfords Corner Road, Holmdel, New Jersey, for the construction of a pole building at the Department of Public Works; and

WHEREAS, the following bids were received:

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<u>Contractor</u>	<u>Amount</u>
Dutchman Contracting, LLC	\$379,800
Pioneer Bole Buildings, Inc	\$598,658
Commercial Construction	\$439,342
Cypreco Industries, Inc.	\$521,212
Security Structures, Inc.	\$439,205
Apex Enterprises of Union	\$474,000
Brunswick Builders, LLC	\$282,518
Conestoga Buildings	\$422,737

WHEREAS, pursuant to N.J.S.A. 40A:11-23.3, a bidder may request withdrawal of a bid, due to a mistake on the part of the bidder, within five business days after a bid opening, and;

WHEREAS, Brunswick Builders, LLC, the apparent low bidder, made a request to the Township to rescind their bid due to an erroneously clerical error in the preparation of their proposal; and

WHEREAS, Holmdel Township, acting in good faith after review of Brunswick Builder's request to rescind, hereby grants the requested withdrawal and shall return the bid guarantee to the bidder, and;

WHEREAS, based upon this bid withdrawal, the Township Qualified Purchasing Agent recommends award; to the second lowest bidder, Dutchman LLC; and

WHEREAS, the Chief Financial Officer has certified to the Purchasing Agent that funds are available.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the Township of Holmdel hereby awards a contract to Dutchman Contracting, LLC in the amount of \$379,800.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to Dutchman Contracting, LLC and all other vendors indicated above and the Township's Qualified Purchasing Agent.

Motion was made by Mr. Dr. Pascucci seconded by Mr. Buontempo to adopt the above Resolution. Carried on roll call vote: Mr. Buontempo, Mr. Hinds, Dr. Pascucci, Mayor Critelli; Nays: None; Abstain: None; Absent: Mr. Nikolis

Introduction of Ordinances

AN ORDINANCE AUTHORIZING THE TOWNSHIP OF HOLMDEL TO RESTRICT THE SALE OF ANIMALS IN PET SHOPS 2018-02

Motion was made by Dr. Pascucci seconded by Mr. Buontempo to adopt on first reading, publish in the Asbury Park Press, and set Public Hearing for

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February 27, 2018. Carried on roll call vote: Mr. Buontempo, Mr. Hinds, Dr. Pascucci, Mayor Critelli; Nays: None; Abstain: None; Absent: Mr. Nikolis

AN ORDINANCE AMENDING CHAPTER 13 PARKS AND RECREATIONAL FACILITIES, SECTION 13-3 SWIM CENTER, SECTION 13-3.2, FEES AND CHARGES OF THE CODE OF THE TOWNSHIP OF HOLMDEL 2018-03

Motion was made by Mr. Buontempo seconded by Dr. Pascucci to adopt on first reading, publish in the Asbury Park Press, and set Public Hearing for February 27, 2018. Carried on roll call vote: Mr. Buontempo, Mr. Hinds, Dr. Pascucci, Mayor Critelli; Nays: None; Abstain: None; Absent: Mr. Nikolis

AN ORDINANCE FIXING THE SALARIES OF CERTAIN OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF HOLMDEL 2018-04

Motion was made by Mr. Hinds seconded by Dr. Pascucci to adopt on first reading, publish in the Asbury Park Press, and set Public Hearing for February 27, 2018. Carried on roll call vote: Mayor Critelli; Nays: Mr. Buontempo; Abstain: None; Absent: Mr. Nikolis

Hearings on Ordinances

TOWNSHIP OF HOLMDEL

AN ORDINANCE AUTHORIZING THE VACATION OF A PORTION OF AN EASEMENT ACROSS BLOCK 28.01, LOT 8 ON THE TAX MAPS OF THE TOWNSHIP OF HOLMDEL 2018-01

WHEREAS, the Township of Holmdel ("Township") holds an easement (the "Easement") to portions of Block 28.01, Lot 8 on the Tax Maps of the Township of Holmdel, commonly known as 5 Tilton Place, Holmdel, County of Monmouth, State of New Jersey (the "Property"); and

WHEREAS, the Easement was established by way of subdivision map entitled "Final Plat, Mabern Estates, Section One," situate in the Township of Holmdel, Monmouth County, N.J., as filed in the Monmouth County Clerk's Office on November 2, 1972 in Case Number 117-19; and

WHEREAS, the current owner of the Property has petitioned the Township for a modification to the Easement pursuant to Holmdel Township Ordinance 30-58(j), to remove a 3,237 sq. ft. portion of the Easement, as depicted on the metes and bounds descriptions titled "Legal Description N/F Vacation of a Conservation Easement," attached hereto as "Exhibit A" and "Exhibit B" and incorporated by reference (collectively the "Portion Area"); and

WHEREAS, in consultation with the Township Engineer, the Township has considered the circumstances and finds that it is no longer desirable to maintain the Easement over the Portion Area; and

WHEREAS, the Easement over the Portion Area shall not be sold for less than its fair market value, \$4,700, as calculated by the Township's Tax Assessor; and

WHEREAS, the Local Buildings and Lands Law, N.J.S.A. 40A:12-13(b)(4) authorizes the Township to extinguish and vacate an easement and to execute a deed confirming same provided that action is authorized by Ordinance; and

WHEREAS, pursuant to N.J.S.A. 40A:12-13(b), the Township Clerk has filed a sworn affidavit verifying the publication of advertisements as required by this section to the Director of the Division of Local Government Services in the Department of Community Affairs.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Holmdel, County of Monmouth, State of New Jersey, as follows:

1. The findings set forth in the foregoing preamble are hereby incorporated as if fully restated.
2. The Mayor and Township Clerk are hereby authorized and directed to execute a Deed extinguishing and terminating the Easement over the Portion Area, the form and substance of which shall be subject to the review and approval of the Township Attorney.
3. The Mayor, Township Clerk, Township Attorney, and Township Administrator are hereby authorized and directed to execute and file any and all such documents and undertake any and all such actions as may be reasonably necessary to effectuate the terms hereof.
4. All ordinances and resolutions, and parts of ordinances and resolutions which are inconsistent with provisions of this ordinance shall be, and are hereby, repealed to the extent of any such inconsistency.
5. This Ordinance shall take effect upon passage and publication in accordance with law.

The foregoing ordinance was introduced and passed on the first reading at a meeting of the Township Committee of the Township of Holmdel held on January 23, 2018 and will be considered for final passage and adoption at a meeting of said Township Committee to be held on February 13, 2018 at Township Hall, 4 Crawford's Corner Road, Holmdel, NJ at 7:30 PM at which time and place all persons desiring to be heard thereon will be given full opportunity.

Thomas Critelli, Mayor

Attest:
Maureen Doloughy, RMC
Township Clerk
(\$84.70)

700530750-01

Township Committee Meeting February 13, 2018

The Township Deputy Clerk announced that this Ordinance has been published in the Asbury Park Press, posted on the bulletin board, forwarded to the Monmouth County Clerk, Township Planning Board, contiguous municipalities, and copies have been made available to the public from the Clerk's office and at the rear of the room.

Mayor Critelli opened the Public Hearing. No one wished to be heard and the Public Hearing was closed.

Motion was made by Dr. Pascucci seconded by Mr. Buontempo to adopt Ordinance 2018-01 on final reading and publish in the Asbury Park Press according to law. Carried on roll call vote: Mr. Buontempo, Mr. Hinds, Dr. Pascucci Mayor Critelli; Nays: None; Abstain: None; Absent: Mr. Nikolis

Minutes

Motion was made by Mr. Hinds seconded by Dr. Pascucci to approve Minutes of the Meeting held on December 12, 2017. Carried on roll call vote: Mr. Buontempo, Mr. Hinds, Mayor Critelli; Nays: None; Abstain: Dr. Pascucci; Absent: Mr. Nikolis

Motion was made by Mr. Hinds seconded by Dr. Pascucci to approve Minutes of the Meeting held on January 2, 2018. Carried on roll call vote: Mr. Buontempo, Mr. Hinds, Dr. Pascucci Mayor Critelli; Nays: None; Abstain: None; Absent: Mr. Nikolis

Professional Reports

Attorney

Mr. Collins reported that he received a message from the Township's Affordable Housing Counsel stating that there are two objections to the Township's Affordable Housing Agreement and the Township is required to report back to the Court on March 9 for the Fairness Hearing.

Engineer

Recreation Needs Assessment

There will be an Open Public Information Session on Tuesday February 20 at the Senior/Community Center from 5 PM until 7PM. The entire community is invited to review the information and provide further input.

Business From the Committee

Dr. Pascucci read a statement resigning from the position of Deputy Mayor. He will continue as a Township Committeeman.

Public Comment

Randy Rauscher, Blue Hills Drive, requested that the Committee expand the scope of the Ordinance to restrict Pet Sales to include domestic rabbits. Additionally, he thought the Recreation Needs Survey was going to compile the information given in the survey which was sent to the residents. He thinks it should be distributed now since the survey is complete rather than have an open meeting where there will be vocal user groups. That will not accurately depict the survey results. Mr. Mullan stated that he is striving for the 'balance' approach. The meeting on Tuesday is an opportunity for anyone in town to come, participate, and provide input. Any recommendations or finds are not being presented.

Jenni Blumenthal, Stoney Brook Road, asked if the raw data of age groups and activities will be part of the Presentation. Mr. Mullan stated that all of the survey results have been tabulated and summarized with an executive overview and all of that will be presented. The raw data will be provided.

Ralph Blumenthal, Stoney Brook Road, asked if the document will be presented to some members of the public and the research has been completed does that not make it a public document. Mr. Collins stated that if the document is in draft form it is not a public document.

Cathy Weber, Duncan Drive, thinks one-week notice is insufficient for the community to attend a meeting of this nature. She urged the Committee to solicit more information regarding the Swim Club.

Tom Connors, wanted to discuss the Main Street Area. He presented photos to the Committee showing many different types of signage on Main Street. He thinks it looks in total disarray. He requested the Committee look into the signage that is allowed. There are some good things going on but there are some problems. One home looks like a used car lot. There is one project that was renovated and windows and a door were closed in with new brick and the building is old brick. He thinks it looks terrible. He has concerns that there is still debris on the lawn where a fire occurred a few weeks ago.

Jay Yonello, Ladwood Drive, stated that residents in his area are concerned that if there is a fire what would be the realistic time for someone to get to the house with a fire truck.

Township Committee Meeting February 13, 2018

Barbara Singer, Deerfield Road, asked if street names could be provided in an Ordinance in addition to the Block and Lot. Mr. Collins stated that all the information is provided in the Whereas clause in the Ordinance. Ms. Singer asked about the Callan Farm. Mr. Hinds stated that the Committee is supporting that application for preservation. The process takes nearly two years. He hopes to have a closing date sometime soon. Ms. Singer thinks the residents are entitled to have the Recreation Report. She does not think it is confidential. Taxpayers have paid for it. Ms. Singer also asked about the lack of fire protection in the Village Area. Ms. Vieiro stated that there are no volunteers from that section of town. The response time is subjective to the event and where the firefighters are coming from.

It was noted that Mr. Hinds left the meeting at 9:00 PM.

Ron Emma, Ladwood Drive, asked what the downside would be of releasing the Recreational Needs Study prior to the meeting. Mayor Critelli stated that it is not complete. Ms. Vieiro stated that the survey is only a portion of the Needs Assessment. There are other factors that go into the recommendation such as national standards based on population. While the results of the survey are important and will be included there is other information that will be included such as the interviews, data, and public meetings. Mr. Emma also expressed concern about the lack of fire protection near his home. He thinks that maybe it is time to look at alternatives such as a paid fire department.

Scott Goldstein, East Lawn Drive, believes that two satellite locations have been identified. One at Cross Farm the other at 23 Main Street. He stated that years ago Bell Labs had a fire station right inside the building. Perhaps that discussion could take place with the current owners of Bell Works. Mayor Critelli stated that conversation began two months ago.

Carole Balmer, Middletown Road, asked how much the Township paid for the Recreational Needs Survey. Ms. Vieiro stated approximately \$40,000. Ms. Balmer asked if Bell Works is up to date on their COAH obligation. Ms. Vieiro stated that Bell Works is obligated to build or contribute for 34 units. They are required to fulfil that need before 2024.

Pradeep Jhanjee, Takolusa Drive, stated that four properties have been identified for Affordable Housing. He has calculated that in order to get to 110 affordable units 618 units. More than likely there will be more children and they come at an expense. He thinks that each unit will cost Holmdel at least \$10,000 each year to educate. It could cost the Township upwards of \$6 million just for schools not including other issues such as congestion, noise, etc. He thinks this will define the town.

Township Committee Meeting February 13, 2018

Lea Shave, Ladwood Drive, stated that she was on the Ad Hoc Committee and there was no representation from the Swim Club, Special Needs, or the Arts. She thinks the report is sports heavy. Ms. Shave asked if all Holmdel Fire trucks are operational. Ms. Vieiro stated that fire trucks owned by the Township are operational. Some go in for repairs as necessary but as far as she knows they are operational. Ms. Shave asked what is being done to recruit firemen. She suggested that an inspection be done on all the firetrucks to be sure they meet the standards.

Janet Lisi, Squire Lane, stated that it sounds like the survey is almost minor input. When it was discussed, it was as if the survey was all that mattered because everyone in town would have input. She is also upset about the fire department issue. She would rather pay money to pay firefighters then to pay for certain other things the taxpayers are paying for.

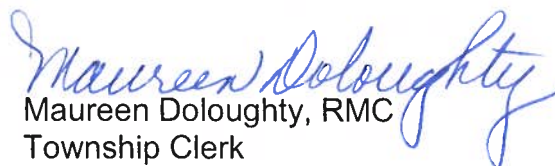
Nancy Cagliostro, Pebble Beach Ct., she has adequate fire coverage in her area but she cares about her fellow residents. She wants the fire department put on the top of the list of priorities.

There being no one else who wished to be heard, Mayor Critelli closed the Public Portion of the Meeting.

Adjournment

Motion was made by Dr. Pascucci seconded by Mr. Buontempo to adjourn the meeting at 9:25 PM. Carried by unanimous voice vote.

Respectfully submitted,


Maureen Dolougherty, RMC
Township Clerk

