
HOLMDEL TOWNSHIP COMMITTEE SPECIAL MEETING

May 11, 2018

10:30 AM – Public Meeting

1. Announcement of Meeting (Open Public Meetings Act Notice)

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided in the notice which was sent to the Asbury Park Press, and posted on the bulletin board in Township Hall and filed in the Township Clerk's Office on May 9, 2018.

2. Roll Call

3. Pledge of Allegiance and Moment of Silent Prayer

4. Roll Call

Tom Critelli, Mayor
Gregory Buontempo, Deputy Mayor
Eric Hinds, Committeeman
Michael Nikolis, Committeeman
Rocco Pascucci, Committeeman

5. Consent Agenda

- a. Bills Payable #1
 - b. Bills Payable #2
 - c. Adopt Resolution Awarding a Contract to Hunter Jersey Peterbilt for 2011 Dump Truck engine rebuilt repair
 - d. Adopt Resolution Approving the Promotion of Daniel Presti to Road Inspector for the Department of Public Works
 - e. Adopt Resolution Approving the Hiring of 2 Seasonal Laborers for Department of Public Works
 - f. Adopt Resolution Confirming Mayor's Nominations to the Agricultural Advisory Committee
 - g. Adopt Resolution Approving Refunding of Recreation Fees
 - h. Adopt Resolution Approving the Hiring Employees for the 2018 Swim Club Season
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i. Adopt Resolution Approving the Hiring of Part-time Camp Counselors for 2018 Season

j. Adopt Resolution Authorizing the Refund of Overpayment of Taxes

6. Public Comment

Members of the public are invited to provide comments up to three (3) minutes in duration. Commenters are asked to state his or her full name and address for the record before entering comments.

7. Adjournment

5A

BILLS PAYABLE RESOLUTION #1

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the claims listed below on the Schedule of Bills Payable on May 8, 2018 be and the same hereby are approved and the Chief Financial Officer is authorized to pay said claims.

FUND DISTRIBUTION	8-01	CURRENT FUND	\$	13,258.77
		Total Of All Funds:	\$	13,258.77

CERTIFICATION

I, Maureen Doloughy, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on May 11, 2018.

Maureen Doloughy, RMC
Township Clerk

BILLS PAYABLE RESOLUTION #2

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the claims listed below on the Schedule of Bills Payable on May 8, 2018 be and the same hereby are approved and the Chief Financial Officer is authorized to pay said claims.

FUND DISTRIBUTION	7-01	CURRENT FUND	\$ 7,981.02
FUND DISTRIBUTION	8-01	CURRENT FUND	\$ 280,404.28
FUND DISTRIBUTION	8-07	SEWER	\$ 3,289.40
FUND DISTRIBUTION	8-12		\$ 12,137.65
FUND DISTRIBUTION	8-26	POOL OPER	\$ 99.95
		YEAR TOTAL	\$ 295,931.28
FUND DISTRIBUTION	C-04	GENERAL CAPT	\$ 40,539.42
FUND DISTRIBUTION	G-02	STATE/FED	\$ 35,895.00
FUND DISTRIBUTION	T-12	OTHER TRUSTS	\$ 16,269.34
FUND DISTRIBUTION	T-24	FAIR HOUSING	\$ 3,407.50
		YEAR TOTAL	\$ 19,676.84
		Total Of All Funds:	\$ 400,023.56
		Total of all Projects:	\$ 11,296.49

CERTIFICATION

I, Maureen Doloughy, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on May 11, 2018.

Maureen Doloughy, RMC
Township Clerk

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RESOLUTION
AWARD OF CONTRACT – HUNTER JERSEY PETERBILT, L.P.

WHEREAS, a 2011 Dump Truck utilized by our Department of Public Works is in need of engine rebuilt repair; and

WHEREAS, the Department of Public Fleet Maintenance Manager solicited and received two formal quotes as follows:

<u>Bidder</u>	<u>Base Amount</u>
Hunter Jersey Peterbilt	\$20,702.10
Cummins Sales and Service	\$21,287.10

WHEREAS, the Township Qualified Purchasing Agent has recommended an award be made to Hunter Jersey Peterbilt; and

WHEREAS, Jersey Peterbilt has completed and submitted a Business Entity Disclosure Certification which certifies that they have not may any reportable contributions to a candidate or candidate committee in the Township of Holmdel in the previous one-year, and that this contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has certified to the Purchasing Agent that funds are available.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the Township of Holmdel hereby awards a contract to Hunter Jersey Peterbilt, L.P. in the amount of \$20,702.10.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

CERTIFICATION

I, Maureen Doloughty, Township Clerk of the Township of Holmdel, do hereby certify this to a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at the Meeting held on May 11, 2018.

Maureen Doloughty, RMC
Township Clerk

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RESOLUTION PROMOTING EMPLOYEE DEPARTMENT OF PUBLIC WORKS

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the following be and hereby are promoted to the position indicated in the Department of Public Works effective May 11, 2018, pending final approval from the New Jersey Civil Service Commission.

Daniel Presti

Road Inspector

CERTIFICATION

I, Maureen Doloughy, Township Clerk of the Township of Holmdel, do hereby certify this to a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at the Meeting held on May 11, 2018.

Maureen Doloughy, RMC
Township Clerk

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RESOLUTION HIRING SEASONAL EMPLOYEES DEPARTMENT OF PUBLIC WORKS

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the following individuals be and hereby are hired to the position of Seasonal Laborers in the Department of Public Works.

Tyler Jones	Seasonal Laborer	\$12.50 per hour
Robert Migliazza	Seasonal Laborer	\$12.50 per hour

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Maureen Doloughty, RMC
Township Clerk

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TOWNSHIP OF HOLMDEL
COUNTY OF MONMOUTH

WHEREAS, the Township Committee of the Township of Holmdel maintains an Agricultural Advisory Committee (AAC), constituted most recently at the Township's reorganization meeting on January 2, 2018; and

WHEREAS, members of a municipal AAC are required to be appointed by the mayor with the advice and consent of the municipal governing body, pursuant to N.J.S.A. 4:1C-43.1

WHEREAS, the Township is required to maintain an AAC in order to receive funding from the State Agriculture Development Committee (SADC), pursuant to N.J.A.C. 2:76-17A.3; and

WHEREAS, the Township Committee wishes to re-affirm the standing membership of its AAC, in order to successfully continue the Township's farmland preservation efforts in cooperation with the SADC, including the pending application for the preservation of Callan Farm; and

WHEREAS, Mayor Thomas Critelli of the Township of Holmdel has nominated the following individuals to serve as members of the Holmdel Township AAC, for a two-year unexpired term concluding on December 31, 2019:

- D.J. Lucarelli
- Kim Casola
- Victoria Flynn
- Ryan Kaplan
- Patrick Depalma
- Rocco Pascucci (Alternate)

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Holmdel hereby confirms the Mayor's foregoing nominations to the Agricultural Advisory Committee, for a two-year unexpired term concluding on December 31, 2019.

BE IT FURTHER RESOLVED that the Township Committee of the Township of Holmdel expresses its continued appreciation to the State Agriculture Development Committee, Monmouth County Agriculture Development Board, and the Monmouth Conservation Foundation, for their continued support of farmland preservation in the Township of Holmdel, and that a certified copy of this resolution be forwarded to each of these partner entities.

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Maureen Doloughy, RMC
Township Clerk

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RESOLUTION REFUNDING RECREATION FEES

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the following Recreation Fees be returned:

Jennifer Hip-Flores	Refund summer camp	\$240.00
Michelle Richards	Refund soccer squirts	\$160.00
Jacqueline Morreale	Refund multi-sports squirts	\$160.00
Scott Mann	Refund zumba class	\$ 40.00
Sandra Whitten	Refund cooking class	\$ 30.00
Alexis Antonetti	Refund canceled program	\$167.00
Neha Sharma	Refund canceled program	\$180.00

CERTIFICATION

I, Maureen Doloughy, Township Clerk of the Township of Holmdel, do hereby certify that the above is a true copy of the Resolution adopted by the Holmdel Township Committee at a meeting held on May 11, 2018.

Maureen Doloughy, RMC
Township Clerk

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RESOLUTION HIRING EMPLOYEES FOR 2018 SWIM CLUB SEASON

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the following individuals be and hereby are hired to the following positions for the 2018 Swim Club Season at the listed salaries:

Marissa Campusano	Lifeguard	\$8.75/hour
Gina Ciruolo	Lifeguard	\$9.50/hour
Abby Mills	Head Lifeguard	\$12.00/hour
	Ast. Swim Team Coach	\$1300/stipend
Megan Jew	Lifeguard	\$9.50/hour
Anthony Saporito	Lifeguard	\$9.00/hour
Paul DeSilva	Lifeguard	\$8.75/hour
Julia Coppola	Lifeguard	\$8.75/hour
Alex Socha	Lifeguard	\$9.50/hour
Shannon Foreback	Lifeguard	\$8.75/hour
Alex Chrystal	Lifeguard	\$8.75/hour
Kyle Mulvey	Lifeguard	\$8.75/hour
Bailey Powers	Lifeguard	\$8.75/hour
Katherine Shiu	Lifeguard	\$9.00/hour
	Ast. Swim Team Coach	\$1300/stipend
Emily Broguszewski	Lifeguard	\$8.75/hour
Cassidy Antonucci	Lifeguard	\$8.75/hour
Zach Wellman	Lifeguard	\$8.75/hour
Thomas Anderson	Maintenance/ Camp Counselor	\$8.75/hour
Lara Kalajian	Maintenance	\$8.50/hour
Diane Squillace	Gate Attendant	\$10.25/hour
Kelly Ratkowski	Gate Attendant	\$8.75/hour
Evelyn Toscarelli	Gate Attendant	\$8.50/hour
Sofia Mocci	Gate Attendant	\$8.50/hour
Sydney Coffaro	Activities – Sports	\$8.75/hour
Marina Uliano	Lifeguard	\$8.50/hour
Haadi Marashi	Maintenance	\$8.50/hour
Shayna Rosenstrach	Lifeguard	\$8.50/hour
Colin McCauly	Lifeguard	\$8.50/hour
Nellie Youssef	Lifeguard	\$8.50/hour
Kate Donnelly	Lifeguard	\$8.50/hour
Hope Funcheon	Lifeguard (substitute)	\$8.75/hour

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Maureen Doloughy, RMC
Township Clerk

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RESOLUTION HIRING EMPLOYEES FOR 2018 CAMP COUNSELORS

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the following individuals be and hereby are hired to the following positions as part time camp counselors for Summer Day Camp 2018 at the listed salaries:

NAME	TITLE	SALARY
Anderson, Robert	Counselor	7.75
Anderson, Thomas	Counselor	8.50
Bodnar, William	Counselor	7.25
Boivin, Antoine	Counselor	7.25
Boivin, Maxime	Counselor	7.75
Brew, Conner	Counselor	8.25
DiBona, Alexander	Counselor	7.25
D'Achille, Nicole	Counselor	9.25
D'Ambrosio, Kaitlin	Arts and Craft Teacher	13.00
DiBona, Emily	Counselor	8.75
Fasciano, Amanda	Counselor	8.50
Fryefield, Rachel	Counselor	7.75
Kaston, Brendan	Counselor	7.75
Kaston, Jeremy	Counselor	8.50
McDonnald, Tim	Counselor	8.50
Monticciolo, Salvatore	Counselor	7.25
Protentis, Pauline	Counselor	8.00
Ricottone, Gabriella	Counselor	7.75
Rutigliano, Julia	Counselor	7.25
Ristovski, Aleksander	Counselor	8.50
Schier, Mehan	Counselor	7.75
Stoneham, Michael	Counselor	8.50
Vetri, Anne	Gym Supervisor	11.00
Vetrano, Kathleen	Counselor	8.75
Vetrano, Kristen	Counselor	9.25
Wronski, Nicole	Supervisor	15.00
Campuzano, Magnus	Counselor	7.25

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RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT OF TAXES

WHEREAS, property owners John & Rebecca Falco (Applicants) appealed property tax assessments for the year 2017 to the State Tax Court in a case Docketed as #3125-2017; and;

WHEREAS, The State Tax Court awarded judgment in favor of the Applicants as follows:

Property Owner	Block	Lot	Assessment Reduction	Tax Year	Tax Rate	Tax Refund
John & Rebecca Falco	30.07	30.07	123,200	2017	2.029	\$ 2,499.73

WHEREAS, the Township has received a request form the Applicants Counsel Jacobus & Associates, LLC that the tax refund be issued to same as trustee for Applicant.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel, County of Monmouth, State of New Jersey, that the Tax Collector is hereby authorized to release an overpayment reimbursement to Jacobus & Associates, LLC for John & Rebecca Falco in the amount of \$2,499.73.

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Township Clerk