
HOLMDEL TOWNSHIP
OFFICE OF THE TOWNSHIP CLERK

TO: Mayor and Township Committee
FROM: Maureen Doloughy, RMC
Township Clerk
DATE: May 10, 2012
RE: **Agenda Items for the Meeting of May 17, 2012**

PLEASE NOTE: There will be a Closed Session beginning at 6:30 PM

Presentation

1. On March 22, 2012 the Township Committee approved the awarding of a \$500.00 scholarship to a senior (or graduating junior) attending Holmdel High School for their environmental efforts. The Holmdel Township Green Team has recommended the scholarship be awarded to Kevin McNamara.

Chief Financial Officer

2. A Resolution has been prepared in accordance with NJSA 40A:4-78b allowing municipalities in sound fiscal condition to assume the responsibility normally granted to the Director of the Division of Local Government Services of conducting the annual budget examination.

3. A Resolution has been prepared in accordance with NJSA 40A:4-8 which provides that the budget be read by title only at the time of the publication providing that at least one week prior to the hearing date a complete copy of the approved budget has been made available by the Clerk to persons requiring them. The 2012 Introduced Budget has been published on the Township website beginning April 6, 2012.

4. The Holmdel Township Municipal Budget was Introduced on April 5, 2012. The budget summary was published in the Asbury Park Press on April 12, 2012. The budget has been available to the public on the Township's website and at the Township Clerk's office. The Public Hearing has been scheduled for May 17, 2012.

Consent

5. The list of Bills Payable has been forwarded to you for review. The Resolution of Approval has been prepared.

6. The List of Purchases over \$3,500 is enclosed for your review.

7. Change Order No. 1 and Final has been received for the Sanitary Sewer Cleaning and TV Inspection Project. The Change Order reflects a net increase of \$8,644.30 which results from additional Police Traffic Directors, cleaning and TV inspection of an additional 559,000 linear feet of 8" sanitary sewers, cleaning and inspection of an additional 454,000 linear feet of 10" sewers and cleaning and inspection of an additional 264,000 linear feet of 12" sanitary sewers.

8. The Township currently has an agreement with US GovBid, a division of Auction Liquidation Services, which expired March 3, 2011 but allows for a one year extension. They have been approved by DCA and therefore, the Township can move forward with this auction and extension of agreement by Resolution. It is anticipated that the auction will be held no later than mid to late June.

9. The First Aid Squad expressed interest in purchasing this vehicle for their squad's use. N.J.S.A. 40A: 12-21 and 40A:12-21.1 permits the sale of public property not needed for public use to the First Aid Squad. The vehicle is a 2008 Ford Expedition. The current mileage is 21,982. Per our mechanic, the Kelly Blue Book value in excellent condition (stripped) was \$22,712. The vehicle shall be sold complete and as is.

10. In establishing a Dedication by Rider, all application fees collected would be deposited into the named account for the sole purpose of paying professional fees associated the initial review of each application.

Hearings on Ordinances

11. The Township Committee authorized the preparation of the Hotel and Motel Occupancy Tax. The Ordinance will impose, within the Township of Holmdel, a tax to be charged in accordance with the provisions of N.J.S.A. 40:48F-1 et seq., on charges of rent for every occupancy within a hotel or motel. The tax shall be at the rate of 3% on charges of rent for every occupancy. The Ordinance was forwarded to the owner of the lone Motel within the Township.

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12. At the Regular Meeting of April 5, 2012 the Township Committee adopted a Resolution entitled "Resolution Authorizing The Planning Board To Determine If The Alcatel-Lucent Property Is In Need Of Redevelopment". The Planning Board reviewed the Needs Study prepared by the Planner and determined that the Study Area met the statutory requirements as presented in the Needs Study and voted in the affirmative to recommend that the area be adopted as a Redevelopment Area pursuant to subsection b. of Section 6 of P.L. 1992, c.79 (CAOA: 12A-6) of the Local Redevelopment and Housing Law. The Township Committee then Introduced Ordinance 2012-12 which will adopt a Redevelopment Plan for the Alcatel-Lucent Property. The Redevelopment Plan has been posted on the Township's Web site since May 4, 2012.

Minutes

13. The Minutes of the Meetings have been forwarded to you for review.

As always, if you have questions, or cannot attend the meeting please call me at 732-946-2820.