



HOLM-06122

| YOUR GOALS. OUR MISSION.

MEETING SUMMARY

TOWNSHIP WIDE RECREATION NEEDS ASSESSMENT -ADHOC COMMITTEE MEETING

Meeting No. 1

Subject: ADHOC COMMITTEE MEETING

Date: 6/14/17

Time: 7 – 10 PM

Meeting Location: Town Hall - Courtroom

Attendees:

Items Discussed and Action Items

1. Initial Kick-Off Meeting

- a. Introduction of T&M Team
- b. Introduction of Committee Members & Confirmation of Contact Info
- c. Meeting Format and Procedure/Protocol
- d. Line of Communications and Reporting
- e. Outline Key Goals, Objectives and Methodology
 - i. Background Data and Analysis
 - ii. Findings and Report
- f. Calendar – Sequence and Schedule
- g. User Opinion Survey
- h. Similar Efforts in Comparable Communities
- i. Set Next Meeting Date
- j. Committee Input – Open Discussion
- k. Adjournment



GENERAL COMMENTS

1. Committee is specifically interested in producing specific recommendations and more importantly a plan for implementation of the Study's findings;
2. Committee is very interested in being inclusive and thoughtful towards all needs, not just sports usage;
3. Significant discussion centered on the Committee's desire for reassurance from elected officials that recommendations and findings will be acted upon and yield tangible results. Committee would like an elected official, preferably the Mayor to attend ADHOC meetings in some capacity so that the Township Committee is informed and that financial considerations for funding potential improvements are known, understood and budgeted for.
4. Consensus that maintenance of existing facilities needs to be addressed as there is concern that many existing facilities being used are not adequately maintained by both the Twp and BOE. Related to this there was discussion relative to the role of the existing Recreation Advisory Council (RAC) and its effectiveness as it relates to maintenance and improvements of facilities and that the RAC's role and responsibilities should be reviewed as well.
5. Committee discussed upcoming BOE referendum as it relates to any upgrades to athletic facilities and expressed concern regarding timing of this Needs Study and subsequent findings as it relates to coordinating with and influencing BOE improvements;
6. Discussed need to make sure public and Committee Members are aware of the Township & County Inventory of recreation amenities to ensure that all are knowledgeable and understanding of what is available;
7. The Committee discussed the overall schedule for the study with some questioning the stated 6-8-month timeframe as being too long. Consensus was ultimately that the study needs to be completed properly and thoroughly. T&M will expedite as appropriate and feasible given the scope of work required and based on prior similar studies.

MEETING SUMMARY

TOWNSHIP WIDE RECREATION NEEDS ASSESSMENT -ADHOC COMMITTEE MEETING

Meeting No. _____2_____

Subject: _____ADHOC COMMITTEE MEETING_____

Date: _____6/29/17_____ Time: 8 – 10 PM

Meeting Location: _____Town Hall - Courtroom_____

Attendees:

Items Discussed and Action Items

2. Progress Mtg #2

- l.* **Review of e-mail protocol & minutes procedures –**
- m.* **Similar Efforts in Comparable Communities –**



- n. **Review of Park Map and Existing Amenities –**
- o. **User Opinion Survey- Draft Questions –**
- p. **Set Next Meeting Date -**
- q. **Committee Input – Open Discussion**
- r. **Adjournment –**

GENERAL COMMENTS

1. A revised Township park inventory/location and amenity map was presented and reviewed. Many members were not aware of all the Township's available parks and open spaces.
2. Committee was asked to develop a list of Recreation Study Goals/Objectives. The following preliminary goals were discussed:
 - A. Produce Tangible results with a commitment from elected officials to set aside money to act upon recommendations;
 - B. Be inclusive of all recreation users, not just sports groups;
 - C. Consider the economy, accessibility and efficiency of facilities relative to location and duplication;
 - D. Re-assess the role of the Rec Advisory Council relative to the establishing of user fees, purpose and general governance;
 - E. Utilize the Study and findings to improve upon the Township's Recreation web-site – such as including the new park amenity plan;
 - F. Improve communications and knowledge for all residents relative to recreation facility offerings and amenities available;
3. Committee has requested clarification and guidance on what can be developed at several of the Township's open spaces/parks which are currently not used for active recreation. Specific areas include: DePalma Farms, Bayonet Farm, F&F Nurseries and Bell Works.
4. Significant discussion/concern remains centered on the Committee's desire for reassurance from elected officials that recommendations and findings will be acted upon and yield tangible results. Committee would like an elected official, preferably the Mayor to attend the 7/27/17 ADHOC meeting to discuss this concern.
5. Discussions regarding the role of the current Rec Advisory Council were once again entertained with specific emphasis on the RAC's role in establishing fees and governance of facilities. Consensus was that the user fees for Holmdel residents for some facilities was cost prohibitive and should be reviewed.
6. Committee again discussed upcoming BOE referendum as it relates to any upgrades to athletic facilities and expressed concern regarding timing of this Needs Study and subsequent findings as it relates to coordinating with and influencing BOE improvements. T&M noted that there is information on the BOE website relative to the BOE's objectives relative to athletic improvements.
7. Significant discussion was held on the need for a "youth center" which provided programming beyond just sports and that an indoor gymnasium space (separate from BOE facilities) in addition to classroom/meeting space is a perceived need.
8. The Committee reviewed and explained the makeup of the various sports teams within the Township and what entities were responsible, such as HYAA versus American Youth Football to provide clarity as it related to completing the user group matrices.
9. Committee discussed need to make sure residents are aware of the Township & County Inventory of recreation amenities to ensure that all are knowledgeable and understanding of what is available and suggested the new T&M prepared amenity map be posted to the Township's Park and Recreation area of the Township's web site.



10. Committee also discussed the role of “E-Sports” as it relates to being open to and cognizant of alternative recreation pursuits that should be considered and included in the study in particular as it relates to the idea of a “youth center” and providing programming for children who are not able to participate athletically, but would benefit from a “team” activity.